

MAISA
INFORMATION BULLETIN
(Updated 10/28/16)

Table of Contents

PART 1: INTRODUCTION	4
1. MEMBERSHIP	4
2. STUDENT ELIGIBILITY	4
PART 2: ATTENDING A REGATTA – WHAT YOU NEED TO KNOW	6
1. THE BASICS	6
PART 3: MAISA SCHEDULE AND SCHEDULING RULES	7
1. RANKINGS	7
A. SPRING RANKING RULES	7
B. FALL RANKING RULES	7
2. FALL SCHEDULE CONFIRMATION RULE	ERROR! BOOKMARK NOT DEFINED.
3. NO-SHOW PENALTIES	8
4. RULES FOR A 2ND BERTH AT MAISA MINOR EVENTS	9
5. HOME TEAM PRIORITY	9
6. OWEN TROPHY RULE	9
7. SCHEDULING WISELY	9
8. ABOUT THE LIVE DRAFT OF EVENTS	12
9. INSTRUCTIONS FOR COMPLETING SELECTION FORM	13
PART 4: MAISA QUALIFIERS FOR NATIONAL CHAMPIONSHIPS (MEN’S AND WOMEN’S SINGLEHANDED, MATCH RACE, TEAM RACE, WOMEN’S DINGHY’S)	14
1. MAISA WOMEN’S SINGLEHANDED CHAMPIONSHIP – FAYE BENNET TROPHY	14
2. MAISA MEN’S SINGLEHANDED CHAMPIONSHIP – CARL VAN DUYNÉ TROPHY	15
3. MAISA MATCH RACE CHAMPIONSHIP	16
4. MAISA WOMEN’S FALL AND SPRING CHAMPIONSHIPS	16
5. MAISA TEAM RACE CHAMPIONSHIP – PROSSER TROPHY	17
A. PROSSER TROPHY FORMAT	18
B. TEAM RACE CHALLENGE FORMAT	18
PART 5. QUALIFICATION SYSTEM FOR SPRING/FALL MAISA COED CHAMPIONSHIPS	20
1. AMERICA TROPHY – SPRING COED CONFERENCE CHAMPIONSHIP	20
2. WAR MEMORIAL – FALL COED CONFERENCE CHAMPIONSHIP	20
3. MAISA CLUB CHAMPIONSHIP	22
4. THE LEROY GRANT REGATTA HOSTING RULES	22
5. MAISA SPRING DINGHY QUALIFIER HOSTING RULES	22
6. TEAM RACE CHALLENGE HOSTING RULE	23
PART 6: MAISA POLICIES FOR CONFERENCE CHAMPIONSHIPS	24
END TIME ON SUNDAY	24
1. RADIAL OPEN	24
2. CARL VAN DUYNÉ AND FAYE BENNET	24
3. LASER SOUTH AND NORTH	24
4. AMERICA TROPHY	25
5. WAR MEMORIAL	25
6. TEAM RACE CHALLENGE	25
7. MAISA MATCH RACE	25
8. MAISA FALL WOMEN’S CHAMPIONSHIP	25
9. MAISA SPRING WOMEN’S CHAMPIONSHIP	26
10. CAPTAIN PROSSER TROPHY	26

11. PRACTICE AT A CHAMPIONSHIP HOST SITE	26
<u>PART 7: IMPORTANT INFORMATION ABOUT SAILING IN A COLLEGE REGATTA</u>	<u>27</u>
SECTION A: IMPORTANT INFORMATION	27
SECTION B: ATTENDING AWAY REGATTAS	28
SECTION C: HOSTING REGATTAS	28
SECTION D: DEALING WITH YOUR COLLEGE	30
<u>PART 8: MAISA OFFICERS/MEETINGS/AWARDS/BY-LAWS</u>	<u>33</u>
1. MAISA OFFICERS	33
2. MAISA MEETINGS	34
3. MAISA AWARDS	34
A. PURRINGTON AWARD	34
B. ALL MAISA AWARDS	34
C. ALL-MAISA ACADEMIC TEAM	35
<u>4. MAISA BY-LAWS</u>	<u>35</u>
<u>APPENDIX A</u>	<u>40</u>
ICSA NATIONAL CHAMPIONSHIPS	40
<u>APPENDIX B</u>	<u>41</u>
MAISA REGATTAS	41
<u>APPENDIX C</u>	<u>43</u>
ICSA INTERSECTIONSALS / TWO CONFERENCE REGATTAS	43
<u>APPENDIX D</u>	<u>45</u>
MAISA BILLING POLICY	45
<u>APPENDIX E</u>	<u>47</u>
MAISA TEAMS AND THEIR REGIONS	47
<u>APPENDIX F</u>	<u>48</u>
SAMPLE MAISA SCHEDULE SELECTION FORM	48
<u>APPENDIX G</u>	<u>49</u>
MAISA HOSTING ROTATIONS	49
<u>APPENDIX H</u>	<u>50</u>
MAISA DRAFT ORDER MATRIX	50
<u>APPENDIX I</u>	<u>54</u>
MAISA FAIR SAILING CONDITIONS	54

MAISA INFORMATION BULLETIN

September 2015

Part 1: INTRODUCTION

This booklet has information to aid in the understanding of the members of the conference and its officers.

1. MEMBERSHIP

Any college within the geographic boundaries of NY, area of Canada adjoining NY, NJ, PA, DE, MD, Washington D.C. and VA may join MAISA. All member colleges hold one of three types of memberships:

- 1) **Regular** - Regular members are entitled to all privileges of membership in the association. They may participate in any regatta, vote new members into the association and vote on amendments to the by-laws. Their members may serve as Undergraduate Officers on the Executive Committee.
- 2) **Regular-Provisional** - Regular-Provisional members enjoy the same rights as Regular members except for serving on the MAISA Executive Committee and voting on membership or by-laws.
- 3) **Associate** - Associate members are ordinarily the newest members of the association. These clubs, which are usually in their formative stages, are permitted to participate in regattas other than those leading to a National Championship. Students may not hold undergraduate Executive Committee positions nor vote on membership or by-laws.

Members requesting to upgrade in category must send a written request to the Conference Commissioner at least sixty (60) days prior to the Annual Meeting (usually held in late January or early February). Members requesting upgrade should take care to assure that the most recent MAISA obligations have been met. The likelihood of approval drops significantly if bills have not been paid in a timely fashion; the team has received No Shows for several regattas, or has in other ways not upheld the obligations of its current membership status.

It is also important to note that inactivity is cause to lower the status of a member club. The Intercollegiate Sailing Association (ICSA) mandates that Regular or Provisional members which have not competed in a regatta for 2 years (4 consecutive seasons) be reduced to Associate status.

2. STUDENT ELIGIBILITY

Full time degree-seeking undergraduate students may compete in college sailing. Students entering fall 2014 all students shall have five years to complete four years. A year shall consist of a consecutive fall and spring.

Students entering prior to Fall 2014 may compete in any 8 of 10 consecutive semesters. Member colleges may have their own set of academic requirements that must be met by student athletes. Further eligibility questions should be directed to the ICSA Procedural Rules.

For the first 2 consecutive semesters a student is enrolled full time in college, he/she is eligible to sail in Freshman-only events.

Each sailor is **REQUIRED** to register on the ICSA individual database. Failure to register a sailor who competes in any regatta will result in races being rescored as DSQ. ICSA Procedural Rules 12 and 15 indicate eligibility and registration requirements. PR 33 indicates penalties.

Part 2: Attending a Regatta – What you need to know

1. The Basics

- ✓ Make sure your team is registered for the event by checking the current MAISA Racing Schedule.
- ✓ Register for the MAISA and ICSA email lists - <http://collegesailing.org/maisa-mailing-lists/>
- ✓ All sailors will need to be registered on the [ICSA Individual Directory](http://classic.collegesailing.org/directory/individual/step1.asp).
<http://classic.collegesailing.org/directory/individual/step1.asp>
- ✓ **Personal Flotation Devices (PFD)** - Inherently buoyant personal flotation devices (USCG Certified Non-Inflatable Type III or Type V) shall be worn by all student-athletes while on the water. PFDs shall be worn outside all clothing and foul weather gear, except that a thin shirt or team uniform
- ✓ **Minimum number of sailors** - For a fleet race regatta a college needs a minimum of four sailors - two skippers and two crews - to compete. For team race regattas a college needs a minimum of six sailors - three skippers and three crews - to compete. Substitutions may be done in accordance with ICSA Procedural Rules. Failure to compete with the minimum number of sailors will result in a No-Show penalty.
- ✓ **Team Uniforms** - All student-athletes competing in MAISA and ICSA Regattas shall wear a uniform designating their college. The uniform shall be a lightweight jersey, bib, or pinnie worn over the lifejacket, or like colored lifejackets. To designate the college, any combination of the college's name, nickname, mascot, or other identifying image shall be present on the back of the uniform and, except for an individual's name or number, shall be the same for all team members competing. ICSA recommends that the image used to designate the college be at least 8" X 8" in size.
- ✓ Record who sailed in each race on **Techscore**. Each team should have a Techscore account. On Techscore you will be able to indicate who sailed each race. Failure to do so will result in a DSQ. To register for Techscore go to <https://ts.collegesailing.org/register>.
- ✓ Don't leave early! Each team needs to stay until the regatta is finished. Leaving the regatta before it officially will result in a No-Show penalty.
- ✓ Read the **ICSA Procedural Rules** to know about all the pertinent rules associated with College Sailing. http://collegesailing.org/wp-content/uploads/2013/03/icsa_procedural_rules.pdf

Part 3: MAISA SCHEDULE AND SCHEDULING RULES

1. Rankings

The MAISA schedule is made up each Fall by the Scheduling Chairman based on each team's requests and Scheduling Ranking. Teams may schedule for regattas by following the instructions and deadlines set by the Scheduling Chairman. Starting in December 2013 MAISA schools will choose regattas at a Live Scheduling Draft.

MAISA National Qualifiers are separate from this process. All eliminations leading to the National Championship Regattas are open only to Regular and Regular-Provisional member schools.

The Scheduling Chairman will use the following rankings to set the MAISA schedule:

- 1) **Women's Scheduling Rankings** are used to assign berths for all Women's events, both within the Conference and other Intersectionals. The Women's Rankings are the results of adding the teams' finishes at the MAISA Spring and Fall Women's Championships and adjusted for No Shows at all Women's regattas. Teams not competing in MAISA Women's regattas will be added to the bottom of the Women's Rankings based on the team's overall rankings.
- 2) **Overall Scheduling Rankings** are used to assign berths to all regattas not specified as "Women's" events and are based on the combined results of the America Trophy, Leroy Grant, War Memorial, and Henry Luce Regattas, and adjusted for No Shows at coed regattas.

The Overall Ranking will be the combined results of the America Trophy and War Memorial Regattas, followed by the results of the Leroy Grant and Henry Luce Regattas, respectively, after being adjusted for No Shows. When there are ties, who beat whom in the War Memorial/Luce shall be the determining factor.

A. Spring Ranking Rules

- i. Teams 1 – 3 in both Spring Qualifiers qualify for the America Trophy and will be ranked according to their place in that regatta.
- ii. All other teams in both Qualifiers will be scored as their place in their regatta plus the number of teams that competed in the America Trophy. The 4th place team in a Qualifier will be scored as 19th for the purpose of ranking.
- iii. Since both 6th place teams in the North and the South qualifiers would get the same points a tie exists. But this tie would be broken in the final calculations for the rankings in the fall.
- iv. Teams that didn't sail in their qualifier would get points equal to one greater than the last place team in the largest qualifier.

B. Fall Ranking Rules

- i. Ranks from 1 to the last place team in the War are by their place in the War.
- ii. Ranks from 1 to the last place in the Luce will be one more than last place in the War plus their place in the Luce.

- iii. Ranks from the last place in the Luce to the last team to compete in a Fall Qualifier shall be one more than the last place in the Luce.
- iv. All others shall be two more than the last place in the Luce.

Teams choosing not to compete in these regattas will be ranked next based on the number of events in which they competed less the number of no-shows they accumulated during the year. When there are ties, the team with the highest finish in their Fall Qualifier shall be the determining factor. If neither sailed in either of their Fall Qualifiers or there is another tie, a coin flip shall decide. (Ex Comm meeting 10/18/11)

Teams are responsible for all events for which they are listed on the Finalized MAISA Schedule. Teams will be billed for these events and must either compete in the event, withdraw in a timely fashion, or receive a No Show. Teams may withdraw from an event without penalty by contacting the Conference Scheduling Chairman by the **FRIDAY 2 WEEKS** preceding the event and the host college for MAISA Events. Alternates will be informed as appropriate and there will be a 48 hour period following notification for those schools to add or drop other events (with no penalty).

Singlehanded Regatta Withdraw Dates

For All Singlehanded events the withdraw date is 48 hours prior to the start of the regatta. (ExComm10/4/16)

If, for any reason, a team does not successfully compete in a regatta for which it signed up and did not withdraw properly, it will receive a No Show. No Shows include not showing up at the regatta at all, showing up without the proper equipment or number of people required/scheduled for the regatta, being excessively late for the report time (either day), leaving early, not returning the following day, and anything else that prohibits a team from keeping its scheduled obligations. Any team sending fewer participants than scheduled to Singlehanded Regattas will receive a No Show. Teams are moved down one place in the Overall Ranking for **EACH** No Show received for any regatta. There are no refunds on entry fees for Withdraws or No Shows.

Any team which is a No Show at an out-of-conference intersectional regatta shall not be permitted to sail in any out-of-conference regattas for the next Spring semester (not to include National Championships or appropriate elimination series).

3. NO-SHOW PENALTIES

MAISA Penalty System for No-Shows (12/6/14)

For any No-Show in any season, that team shall be dropped one place (per no-show) in the subsequent scheduling rankings.

For the 2nd No-Show in a season that team shall be dropped from all remaining scheduled events for the season. They may add in to regattas at a later date provided there are still openings to the event.

For the 2nd No-Show in a season without prior warning to the scheduler and host by report time – that team shall be dropped to the bottom of the MAISA Scheduling Rankings.

Appeals for No Shows should be directed to the Executive Committee in writing (and with documentation) describing a valid excuse as to the reason why the obligation could not be met. Teams appealing No Shows need to show the Executive Committee that a force beyond their control prevented them from meeting their obligation. Only one appeal per team is considered for any calendar year.

Schedule Mentoring for MAISA Teams

It is recommended that *all teams* without a coach or “active” club advisor seek the consultation of their MAISA Area Rep before submitting their schedule picks to the MAISA scheduler. Beginning Fall 2012 Teams ranked below 25th on the MAISA Schedule or have two or more No-shows from the previous semester.

- Shall submit their “schedule picks” for approval by their Area Director before submitting them to the MAISA Scheduler.
- Shall review/ confirm their schedule with their Area Director before the start of the upcoming season.
- Shall not schedule regattas outside of a 300 mile radius of their school without the permission of the Area Director.

4. Rules for a 2nd Berth at MAISA Minor Events

Teams wishing to add a 2nd team to any minor event may request that they be added to the alternate list for the event after **February 1st** for Spring events and after **August 1st** for Fall events. These requests will be recorded in the order in which they are received after these dates. This includes the home team. Any berth shown open on the schedule may be taken by a 1st team at any time. In the event of a new opening, teams wanting a 1st team berth have seven days from the posting day to request the date and all teams with 2nd team requests must confirm their request during that same period. After the seven day period, the opening will be filled from the confirmed 2nd team requests on the Alternate list with these priorities: 1) Home team, 2) Teams ranking #14 and lower in the previous year’s ranking, and 3) Teams ranking from #1 to #13 in the rankings. After the WTD any and all requests will be filled as they are received without regard for priorities. Note: After Week 1 (spring and fall) all openings shown on the schedule will be considered “new” (Ex Comm meeting 9/13/16)

5. Home Team Priority

The home team for any event will be scheduled for their event using the last available pick. When all other slots are filled *then* the home team must choose its home event with its next pick.

6. Owen Trophy Rule

The Owen (Old Guard) is always included in the MAISA Draft regardless of whether it is being sailed in MAISA or NEISA. The teams on the restricted list for the Owen automatically pick the Owen as they would a home regatta but not before round #10 of the draft. Non-Old Guard may pick the Owen if there are open berths. (Ex comm 04/28/15)

7. Scheduling Wisely

To get the best possible events for your team through the MAISA scheduling process you need to do some homework. You need to compile some critical information as well as to evaluate your team’s abilities and aspirations.

First, you will want to determine which, if not all, of the qualifiers you wish to sail. Check those you want to attend in the appropriate spots. You are guaranteed of getting into your area qualifiers if you request them on your draft sheet.

Second, you should make a list of the events that you will want to request. These should be selected on the basis of which events your team members like to do, the appropriateness of their competitive level for your team, your budget, and geographic considerations.

Third, compare the dates for the events you want with your school calendar and make sure you are not requesting events that you will not be able to attend.

Fourth, make sure your team is large enough to do the events you want. Can you send out two teams on the same weekend? How many weekends can you expect each of your team members to be able to sail without negatively impacting academics?

Fifth, arrange the chosen events in the order you would most like to have them. That's for a start.

Sixth, Look at the results of last year's events and make these notations for each of your chosen events. You want to know which events may be left for later in the Draft.

- (1) Did the event fill up last year? And, the year before?
- (2) How many no-shows and withdrawals were there? If any.
- (3) If you selected the event last year, how soon or how late in the draft did you get it? (After the host team is listed the other teams are listed in the order that they were added to the event.)
- (4) Which teams selected the event in previous years and how high up?

As a Coach my typical notes would look like this for a particular event:

F08-7, KP Dinghy Open, 2 withdrawals, 1 no-show, 20 openings, 18 attendees, taken with 3rd pick, was the 2nd team signed up.

Given this data, I would pass on this event expecting it to be available later. I would still get it, and I might get a more desirable event with the earlier pick. Ideally, we want to get every event with a late pick indicating that we have made the very best use of our draft position, no matter how low it is. You may find events with fewer teams need to be taken early just because of the limited number of teams who can get in.

If you are hosting an event, put it last on your list. You will be charged with the absolute lowest possible pick for a home event. Picking it higher is a potential waste of a pick.

If an event didn't fill up, move it even lower on your list of selections. If it hasn't filled up in years, drop it to near the bottom of your list.

If an event has many no-shows and withdrawals (This happens most often with events that come near the end of the year or the season.), again, place it lower on your list. If an event seldom has withdrawals you will not want to use an alternate pick. You would rather use that pick for an event you can realistically expect to get whereas the alternate pick may be wasted.

If you selected the event last year and you just barely got in, move it higher on your list to be sure of getting in this year. If you got into a large event with an early pick, move that event lower in your list. Use the pick for events that must be gotten early due to high demand and/or low availability.

Your list should have high demand events early and low demand events late. However, consider the desirability of each event. If you note that all the top teams take an event early and you are picking lower, you are not likely to get in. But be ready early and grab it if it stays open. If you don't get in, move to your next pick, but you will not want to take an alternate slot for the event. You will take alternate slots for events that are often dropped, or, in the case of intersectionals, events that aren't popular with other districts resulting in late openings. CNU once got into the Charleston Spring from the 5th alternate! But don't count on that.

Finally, just before you settle on your priorities, study your list. Much of what you do will still be guessing. But now you will be making calculated guesses that will give you more of the events you would like to have. Certainly, pick a few more events than you will want to allow for team growth or an expanding budget.

PLEASE, and this is important, don't pick everything you *might* want, planning to drop most. This just screws up the planning and the draft for the hosting teams and other teams wanting these events.

When the Third Draft comes out, immediately check the events you requested. Consider whether or not you've got more events than you can handle and drop the least desirable. Look at the events you wanted and failed to get. Is there a team or teams who got in that you are reasonably sure may drop later? Then, request an alternate spot if still available. Is there an event that didn't fill that may replace one you didn't get? Immediately request it. **There is a tendency for some teams to grab all the events they can get, but unless they are dropped by the Annual Meeting, they will be charged the fee.** An intersectional will cost you \$45.00, a major MAISA event \$15.00 and a minor \$7.50. So, expect some teams to drop and look at the teams that are in the events you want and didn't get. If you see a team who is known for dropping events or a team that is small and poorly funded, consider asking for an alternate slot. You may even find that an event you thought you had no chance to get still has an opening. **But remember, after "Draft Day" which comes after the Second Draft, it is all first come, first served. So, act quickly.**

Most importantly, don't delay and **don't plan to do your scheduling at the Annual Meeting.** That is not the place for calm, cool, rational thinking. Plan early. Involve your teammates. Determine your funding and draw up a budget. Do your research early, take your time, make your decisions in a cool calculating manner. A smart scheduler can easily give his/her team a better selection of events than the next few teams above them in the rankings. All it takes is careful scheduling, and it isn't rocket science! - *Dan Winters, MAISA Scheduler UD 11.12.14*

8. About the Live Draft of Events

The instructions for this draft must be followed to the letter.

1. The selections for the MAISA Event Draft will be made via the Live Draft and by e-mail.
2. The Draft Package consists of:
 - a. The MAISA Rankings for the previous year
 - b. The Selection Form (see Appendix F for a sample selection form)
 - c. “How to Schedule Wisely”
 - d. Instructions for Completing the Selection Form
 - e . Other information is available on line
4. READ all of these carefully and if you can’t figure it all out, e-mail the Scheduling Chairman.
5. Most importantly, you MUST fill out and return the Selection Sheet. Your being scheduled for your qualifiers and being granted events if you cannot attend the Annual Meeting or secure a representative depend on this. Give these selections the same best attention you have in past drafts.
6. If you wish to make a change, make the change on your already completed form and attach it to an e-mail to me with the subject “CHANGE” and I will replace your previous form with the new one. However, it must reach the Scheduling Chairman by the deadline. There will be no “do overs.”
7. We are going to be processing the requests from 53 teams, for 120+ events with more than 920+ openings. **We will not be able to analyze your picks and catch your mistakes.**
8. Regarding the integrity of the Draft: There will be no changes made to any Selection Form or any team’s schedule between the deadline and the day of the Live Draft. ***Any and all subsequent changes will be made during the actual draft by the properly designate team representatives.***
9. All teams are strongly encouraged to be present at the Annual Meeting for the draft. Be sure to include on your Selection Sheet the name of your team representative and/or another person who will represent your team at the Draft. If you do not, your selections will be made from and in the order of your Selection Sheet. If you don’t submit a Selection Sheet or are not represented at the Live Draft, you will not be scheduled for any events.
10. There are three Drafts, Coed, Women’s and Out-of-Conference. The Women’s Draft will be first as it is the shortest and will have appeal to the fewest number of teams. If you wish to schedule a Women’s event, it would be wise to be there. Otherwise we will refer to your Selection Sheet. The Coed and Out-of-Conference Drafts will occur after the Women’s Draft.
11. During the Draft THERE WILL BE QUIET and only those persons designated to represent their teams will be permitted to speak. The Conference Commissioner, will control the speed and integrity of the Draft.

9. Instructions for Completing Selection Form

BEFORE completing your Selection Form:

- (1) Make a **realistic** determination of the number of events your team can expect to do considering the size of your team and its budget.
- (2) Plan to include some extras to allow for some events you may fail to get. ***Be realistic about the number of events you can expect to do and don't select events which you will most certainly drop later - this makes for unfilled events.***
- (3) Use your highest selections for events that will be in high demand and/or with few openings.
- (4) Use your lower picks for those events you are most likely to get.
- (5) If you are the host of an event, you will automatically be included in this event using your lowest possible pick to secure it. Pick your home events last.

Step One

Do you want to schedule your qualifying regattas? If so, put a “Y” next to those you want to attend in the lower right hand section of the Selection Form. ***Teams DO NOT have to request entry into their regional qualifiers other than at this location on the form. But, you must do it here!***

Step Two

From the two lists of Out-of-Conference InterConference (NEISA and Other InterConference), “click” on the desired events, “cut” and “paste” or, “click” and “drag” each event in the spot you wish it to be chosen in the Out-of-Conference Interconference Draft. Arrange these events in the order of preference. In the box next to the picks, indicate lowest alternate slot you will accept for these events (1, 2, 3) if you will accept an alternate spot. ***If you leave the "Alt./No." column blank, it will be assumed that you DO NOT want to accept an alternate slot for that event. Teams ranked 17th and lower may not schedule a NEISA event.***

Step Three

From the list of Women’s Events, “click” on the desired event, “cut” and “paste” or, “click” and “drag” the event in the spot you wish it to be chosen in the Women’s Draft. Arrange these events in the order of preference. In the box next to the picks, indicate lowest alternate slot you will accept for these events (1, 2, 3) if you will accept an alternate spot. ***If you leave the parentheses blank, it will be assumed that you DO NOT want to accept an alternate slot for that event.***

Step Four

From the list of MAISA Events, “click” on the desired event, “cut” and “paste” or, “click” and “drag” the event in the spot you wish it to be chosen in the MAISA Draft. Arrange these events in the order of preference. In the box next to the picks, indicate lowest alternate slot you will accept for these events (1, 2, 3) if you will accept an alternate spot. ***If you leave the "Alt./No." column blank, it will be assumed that you DO NOT want to accept an alternate slot for that event.***

Now, ***attach*** your team’s Selection Form to an e-mail and send it to maisaschedule@aol.com.

If for some reason, you are not able to e-mail your Selection Form, you may print it out and mail it to: **Dan Winters 47 East Queens Way, Hampton, VA 23669**

**ALL DRAFT SELECTIONS MUST BE DONE ON THE SELECTION FORM.
ALL CHANGES AND OR ADDITIONS WILL BE DONE DURING THE LIVE DRAFT
Do not underestimate the importance of completing this Selection Sheet**

Part 4: MAISA QUALIFIERS FOR NATIONAL CHAMPIONSHIPS (Men's and Women's Singlehanded, Match Race, Team Race, Women's Dinghy's)

Regular and Regular-Provisional member colleges are eligible to qualify for the National Championship Regattas.

1. MAISA Women's Singlehanded Championship – Faye Bennet Trophy

Berths to the Faye Bennet Regatta will be awarded as follows:

1. If a team competed in both the preceding Fall and Spring MAISA Women's Double handed Championships, they will be awarded one berth at the **Faye Bennet** Regatta.
2. The remaining berths at the **Faye Bennet** regatta will be awarded to individuals based on the highest overall finishing place from the results of the MAISA Women's Radial Open at USNA.

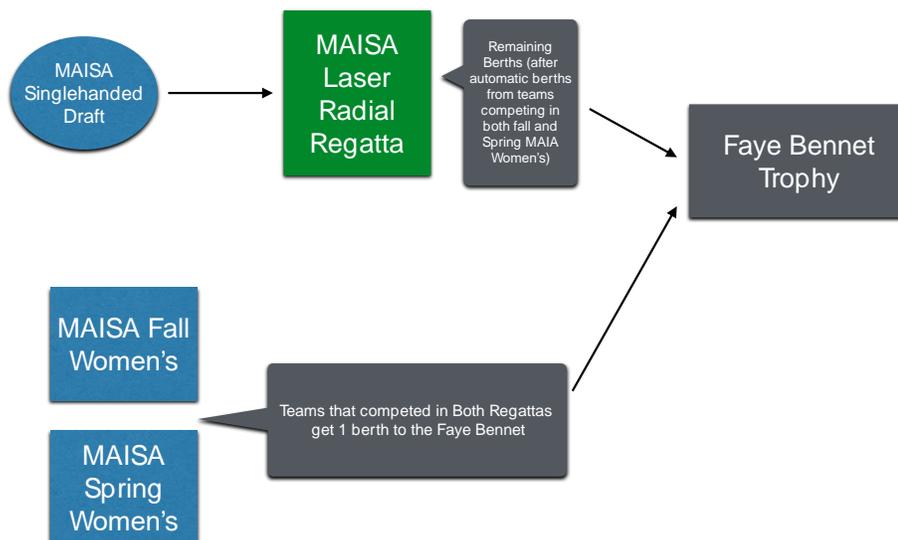
Accepting and Declining Berths.

1. If a team declines their automatic berth for the **Faye Bennet** Regatta, they must do so prior to the report time of the MAISA Women's Radial Regatta at USNA.
2. A sailors who qualifies for the **Faye Bennet** Regatta through the MAISA Women's Radial Open must either accept or decline their berth by the following Tuesday by 6:00pm. If a berth is declined the next finisher will be awarded the berth to accept or decline, until all berths are filled.

Filling Remaining Berths

1. If there are any remaining berths that are not filled through the above criteria, those berths will be offered to teams based on their women's scheduling ranking for the current year.

Qualification for Faye Bennet Trophy



2. MAISA Men's Singlehanded Championship – Carl Van Duyne Trophy

The eliminations and qualifier for the National Men's Singlehanded Championship are held each Fall season. Those Regular or Provisional member sailors from the following regattas will qualify for the Carl Van Dyne Trophy Regatta the MAISA Singlehandeds:

For the Laser South and North Events on Weekend 2:

1. The top 9 teams in the scheduling order will receive automatic berths on the schedule for the Laser South or Laser North, depending on their regions.
2. The Top 5 Individuals from the previous year's Carl Van Van Duyne regatta will receive an automatic berth to their respective regional qualifiers. (9/22/15 Ex Comm)
3. Remaining berths in the regattas shall be filled through the draft, with a maximum of three berths per team given during the draft.
4. Teams will be allowed to add additional berths from the alternate list. However no team will be allowed more than 5 Total berths.

For the MAISA Laser Elimination on weekend 4:

1. The top 9 teams in the scheduling order will receive automatic berths on the schedule for the MAISA Laser Elimination.
2. Other teams may schedule one berth at the event.
3. Sailors who have already qualified for the Van Duyne will not be eligible to compete.
4. Remaining berths will be awarded to the top eligible competitors from the Laser South and North #1 Regattas in descending order of finish until all berths are filled. There is no restriction in how many of these regattas a non-qualifier may sail. (1/28/12) Finishers in the Carl Van Duyne Regatta qualify to represent their colleges and MAISA at the Men's Singlehanded Nationals.

Berths to the Carl Van Duyne Regatta will be awarded as follows:

1. Six Berths from the Laser North regatta.
2. Six Berths from the Laser South regatta.
3. Six Berths from the MAISA Laser Elimination

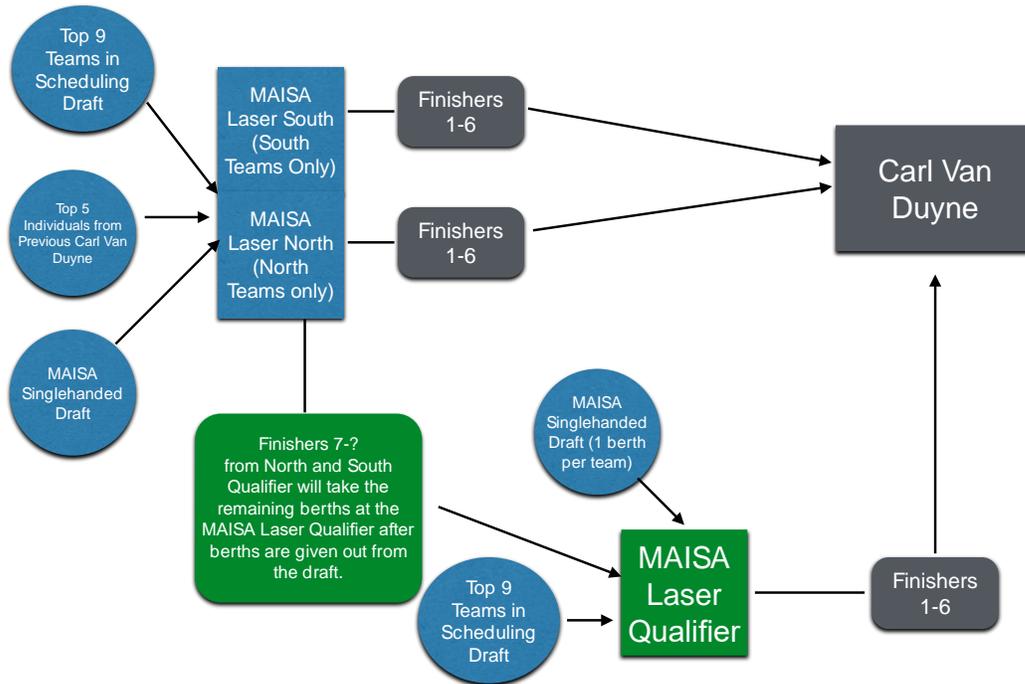
Accepting and Declining Berths.

1. A sailor who qualifies for the van Duyne regatta from either the Laser North, Laser South, or MAISA Laser Elimination will have until the following Tuesday by 6:00pm to either accept or decline their berth to the Van Duyne Regatta.
2. If a team qualifies a sailor from the Laser North or Laser South regatta for the Van Duyne regatta, they may withdraw their berths at the MAISA Laser Elimination provided that they do so by the following Tuesday by 6:00pm.

Filling Remaining Berths

1. If a berth is declined by a team/ sailor to advance to the Van Duyne, the next place overall finisher from that regatta, (Laser North, Laser South, or MAISA Laser Elimination) will be awarded a berth to accept or decline.
2. If any berths not filled through the above criteria, will be offered to the highest ranking team (based on the coed MAISA scheduling ranking) until all berths are filled.

Qualification System for the Carl Van Duyne



3. MAISA Match Race Championship

Is also held each Fall. Teams must sign up for the MAISA Sloop Regatta on the MAISA Schedule by ending in resumés of the 3/4 people who will sail in the regatta. Forms and a cover letter are available on the MAISA website. They are due back by a mid September provided date to the designated MAISA representative who will distribute them to others on a committee and a decision will be published by at least 2 weeks prior to the MAISA Match Race Championship. The top 8 will attend the MAISA Sloops without consideration of Regional lines. Even if there are fewer than 8 teams signed up, resumés are required, and if the committee feels a team is not up to expectations, it could be eliminated.

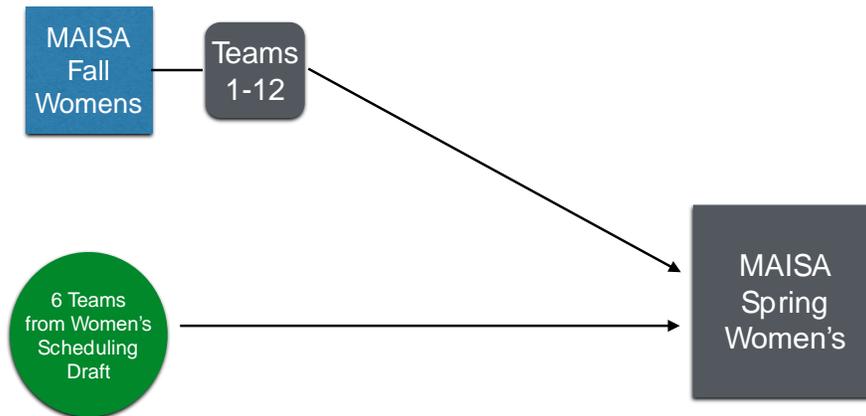
Currently the top 2 from the MAISA Match Race Championship qualify for the Match Race Nationals.

4. MAISA Women's Fall and Spring Championships

Berths to the MAISA Fall Women's Championships will be determined using the MAISA Women's Scheduling Draft. Berths to the MAISA Spring Women's Championships will be given to the top 12 teams from the MAISA Fall Women's. The remaining berths shall be determined using the MAISA Women's Scheduling Draft. Berths to the National Championships are allocated to the conference

based on the number of women's teams that participate in at least 1 regatta (latest 4 semesters) with a minimum of 4 women. Berths allocated by ICSA will be filled in order of finish at the MAISA Spring Women's.

Qualification for MAISA Spring Women's



In years that there is a conflict with MAISA FALL WOMEN'S and ICSA WOMEN'S SINGLEHANDED'S, 3 MAISA berths to the Women's Atlantic Coasts will be selected from the top total scores at A&B divisions (only) at Navy Fall Women's. Rankings for scheduling purposes remain unchanged. (Exec Comm mtg:11/2/02)

5. MAISA Team Race Championship – Prosser Trophy

Qualifiers from the Capt. “Joe” Prosser Trophy Regatta, the MAISA Team Race Championship, qualify for the ICSA Nationals. MAISA qualifiers are selected as follows:

- a. The top six MAISA teams from the War Memorial qualify for the Capt Prosser Regatta. Teams 7-10 from the War are given a berth to the Team Race Challenge. Regular and Provisional MAISA teams may sign up for the Team Race Challenge, but those who qualify from the War are not permitted to sail in the Team Race Challenge. The Challenge is not meant to be a practice regatta for the Prosser.
- b. The first MAISA team in the War Memorial standings which does not qualify for the Prosser will host the Challenge. Should that team be unable to host such an elimination the next team on the list would do so, etc.
- c. All Regular and Provisional MAISA teams which have not qualified may sign up to sail in the Team Race Challenge.
- d. The top 2 finishers in the Challenge will advance to the MAISA Team Race

Championship along with the 6 qualifiers from the War Memorial, for a field of 8 teams.

A. Prosser Trophy Format

The format for the MAISA Team Race Championships is a triple round robin of the 8 teams. ICSA Procedural Rules apply for tie breaking.

A. If, in the opinion of the Jury (with input from the regatta chairman), the 3rd round robin cannot be completed within the prescribed time limit, (4 p.m. Sun) then:

- (i) The third round robin shall be abandoned and be replaced by a final six round robin. (except as defined below).
- (ii) The Final 6 shall commence (after any necessary sail-offs are completed). A single round robin of the Final 6 will be attempted.
- (iii) Races already completed in the third round robin involving the Final 6 teams shall count as if they took place in the round of the Final 6.

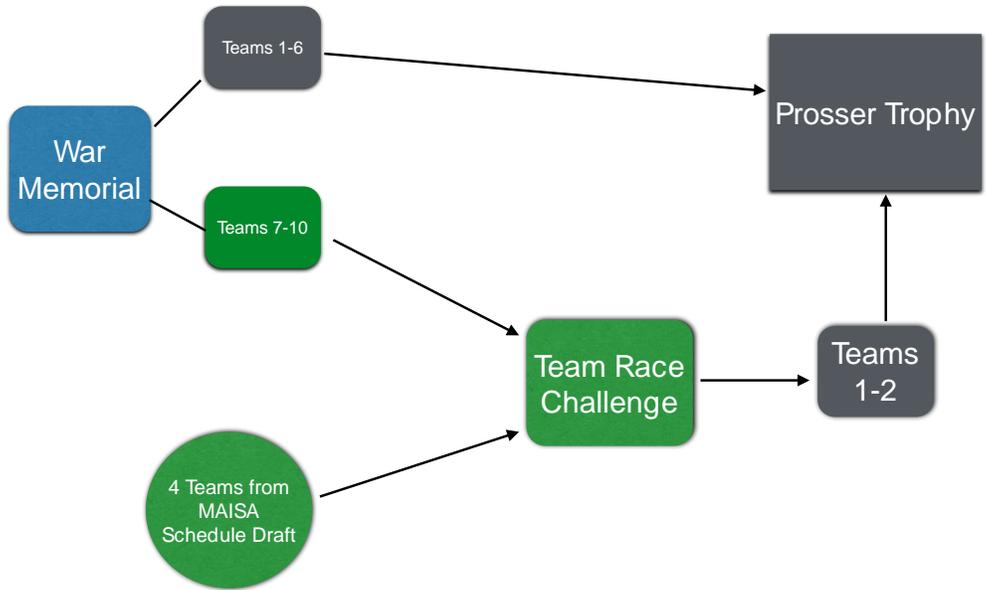
B. Team Race Challenge Format

The Team Race Challenge Format is a double round of 8 with a single round of 4.

A. If, in the opinion of the Jury (with input from the regatta chairman), the preferred format cannot be completed within the prescribed time limit, (4 p.m. Sun) then the formats will become:

- (i) Double round of 8 plus tie breakers. If, in the opinion of the Jury (with input from the regatta chairman), this format cannot be completed then the format will become
- (ii) Single round of 8 plus a double final four. If, in the opinion of the Jury (with input from the regatta chairman), this format cannot be completed then the format will become
- (iii) Single round of 8

Qualification for Captain Prosser Trophy
MAISA Team Race Championship



Part 5. QUALIFICATION SYSTEM FOR SPRING/FALL MAISA COED CHAMPIONSHIPS

1. America Trophy – Spring Coed Conference Championship

- A. The top 12 teams from the previous War Memorial qualify for the America.
- B. Teams 13-18 from the War Memorial will compete against teams 7-18 from the Luce Trophy at the Leroy Grant Regatta
- C. Teams 1-6 from the Leroy Grant qualify for the America Trophy.
- D. Teams which qualified at the War Memorial will not be able to compete at the Leroy Grant
- E. Finish Position at the America Trophy will be used to determine berths to the ICSA Coed National Championship.

2. War Memorial – Fall Coed Conference Championship

- A. There are no prequalifiers for War Memorial (Exec Comm conf call 9/23/08)
- B. For purposes of permitting all teams in the Conference to participate in regional qualifiers for the Fall MAISA Championships, there are three regions.

There will be one qualifying regatta in each region:

North #1, Central #1, South #1

Top 4 teams from North #1 qualify for War Memorial.

Top 4 teams from Central #1 qualify for War Memorial.

Top 4 teams from South #1 qualify for War Memorial.

Teams 5-10 from North #1, Central #1 and South #1 Qualify for the Luce Trophy.

Teams 1-6 from the Luce Trophy Qualify for the War Memorial.

C. Limitations placed on qualifying regattas:

- a) North #1, Central #1, and South #1 must be held at a location with at least 16-18 boats.

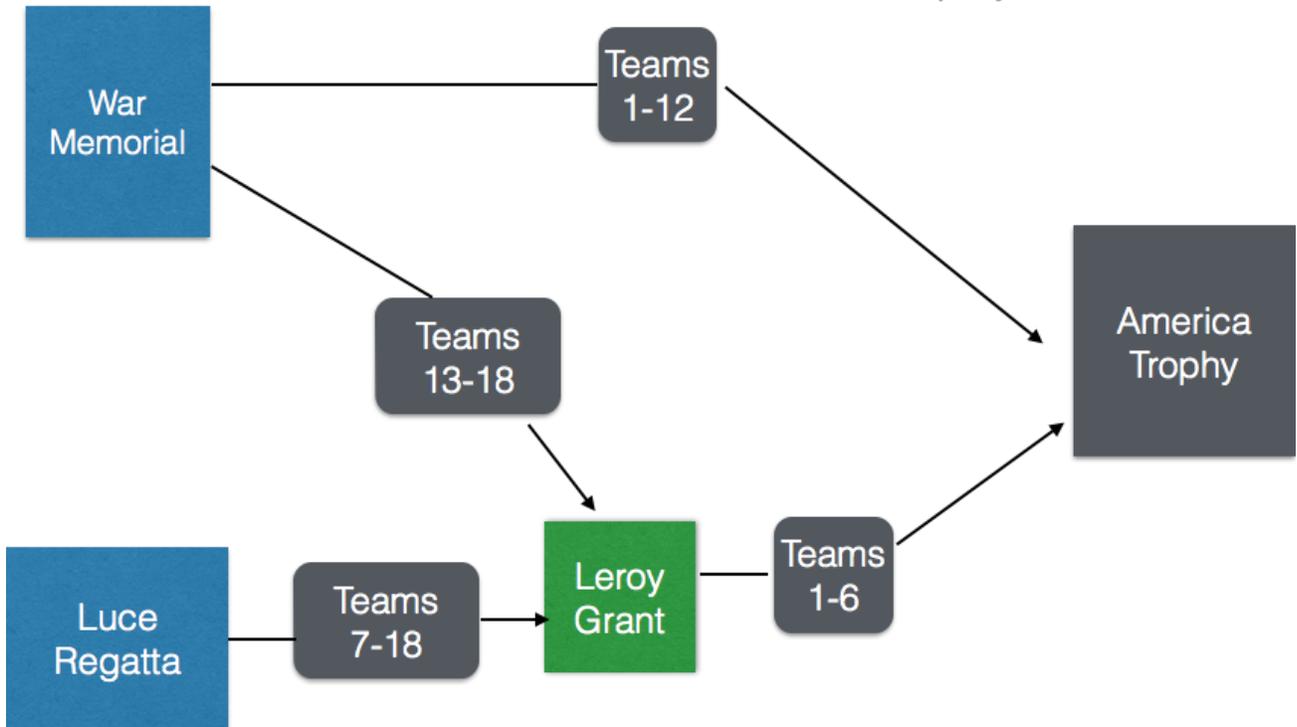
D. Regional preference will be given to each qualifier to ensure that all interested Regional teams are able to sail in their qualifier(s). In the event that all berths are not filled, they shall be filled in the following order:

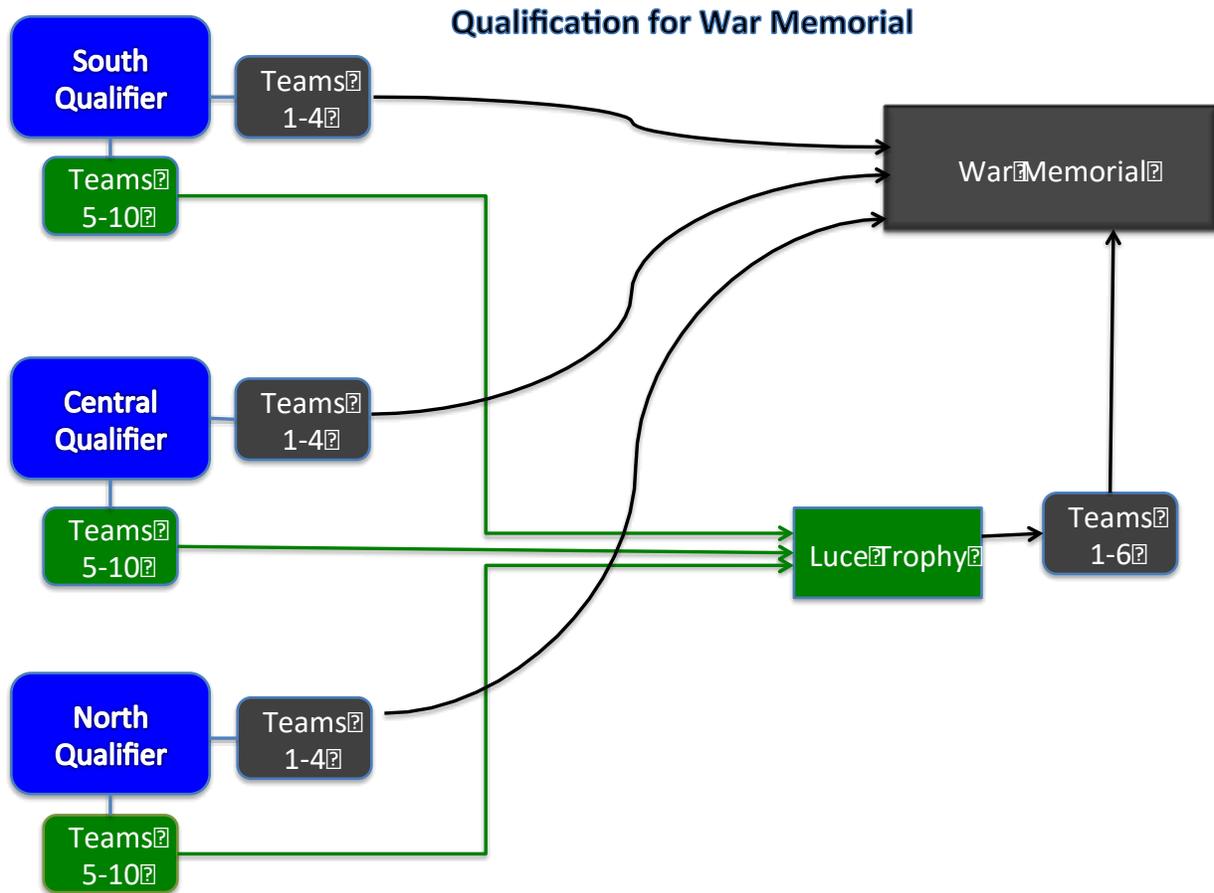
- a) For qualifier #1: Regional teams followed by out-of-region teams according to the schedule ranking.

E. If the Luce is not an official regatta the berths for the War will be determined by the finishes at the Regional Fall Qualifier. (1/26/13)

F. If the Regional Fall Qualifier from North South or Central is not an official regatta the berth for the War and Luce from that region will be determined by the overall schedule ranking of the teams that were scheduled for that Qualifier. (1/26/13)

Qualification for America Trophy





3. MAISA Club Championship

The Club Championship regatta will have entries from the Fall region qualifiers beginning in 2009. The following formula will be followed for a total of 18:

- Top 4 club teams from North #1, Central #1, and South #1
- Top 6 club teams from the Luce Trophy

4. The Leroy Grant Regatta Hosting Rules

The Leroy Grant Regatta is restricted to only those teams that did not qualify for the corresponding conference championship.

5. MAISA Spring Dinghy Qualifier Hosting Rules

- A. Both Spring qualification regattas should be held on the same weekend.
- B. The qualifiers should be run by the first non-qualified team *able to do so* from each region according to participation in the War Memorial & Luce. If no team yet to qualify is able to

do so, it will be hosted by the lowest ranked qualified team from that region at the War Memorial.

C. The hosts will be determined prior to the Annual Meeting for inclusion on the schedule.

6. Team Race Challenge Hosting Rule

The highest finishing team from the War that did not automatically qualify for the Prosser Trophy shall host the Team Race Challenge. If that team cannot host or does not have at least 12 boats then the next highest finishing team shall host.

Part 6: MAISA Policies for Conference Championships

End time on Sunday

For all MAISA Championships leading directly to a National Championship Regatta (America Trophy, Prosser Trophy, MAISA Spring Women's, MAISA Match Race, Van Duyne, Faye Bennet) no race shall be started after 16:00:00 on the final day except as described in the MAISA Information Bulletin. (MAISA Exec Committee 04/28/15)

1. Radial Open

If an official regatta doesn't exist by 3pm Sunday then the following shall take place

- A. Berths to the Faye Bennet shall be determined as follows. One berth to each team that competed in both the previous MAISA Spring and Fall Women's Championships.
- B. Remaining berths shall be determined using Women's Scheduling Rank.

2. Carl Van Duyne and Faye Bennet

If an official regatta (PR 24 a) doesn't exist by the end of the protest filing period on Saturday the following changes to the Sailing Instructions will take place

- A. Report time for Sunday will be 8:30AM
- B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 4PM. No race can be started after sunset.
- C. If an official regatta doesn't exist by the end of racing Sunday the regatta will be continued (scores carrying over) to Columbus Day. This changes Procedural Rule 18 (e). Regatta on Columbus Day will be at the original venue, with the original competitors. No new sailors may be added to the regatta. If a sailor cannot attend the rescheduled event they will not receive a no-show penalty.
- D. If an official regatta doesn't exist by 12PM on Columbus Day then the regatta will be continued until the published time of sunset regardless of whether an official regatta exists by 4PM.
- E. If an official regatta doesn't exist by the end of racing on Columbus Day then the MAISA representatives for the respective national championship will be selected by using the results from the MAISA Radial Open for the Women's Berths and by taking the top 2 finishers from the North and South Laser Qualifiers who are competing in the Faye Bennet and Carl Van Duyne Regattas. (ExComm 10/4/16)

3. Laser South and North

If either the Laser South or Laser North Qualifier does not exist by 3pm on the second day of the regatta the following shall take place.

If the Laser South Regatta isn't official the top 9 sailors from the North Qualifier will qualify for the Carl Van Duyne. The south qualifier shall be resailed at the MAISA Laser Qualifier Regatta. Berths to the regatta shall be the same as the Laser South Qualifier.

If the Laser North Regatta isn't official the top 9 sailors from the South Qualifier will qualify for the Carl Van Duyne. The North qualifier shall be resailed at the MAISA Laser Qualifier Regatta. Berths to the regatta shall be the same as the Laser North Qualifier.

4. America Trophy

If an official regatta (PR 24 a) does not exist by the end of protest filing period on Saturday then the following changes to the Sailing Instructions will take place

A. Report time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 4PM. No race can be started after sunset.

C. If an official regatta does not exist by sunset on Sunday then the results of the previous War Memorial Regatta shall be used to determine berths to the ICSA Semi-Finals and to determine scheduling rank.

5. War Memorial

If a regatta does not exist by the end of protest time on Saturday then the following shall take place

A. Report time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 3PM. No race can be started after sunset.

C. If a regatta does not exist by sunset on Sunday then the results of the previous America Trophy Regatta shall be used to determine berths to the Atlantic Coast Championship and to determine scheduling rank.

6. Team Race Challenge

If an official regatta does not exist by 3pm on the second day the following shall take place.

- A. Berths to the Captain Prosser Trophy shall be determined by the order of finish at the War Memorial Regatta.

7. MAISA Match Race

Definition of an official MAISA Match Race regatta is a Single round robin in the qualifying groups.

If an official regatta does not exist by the end of protest time on Saturday then the following shall take place

A. Report Time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 4PM. No race can be started after sunset.

C. If an official regatta does not exist by sunset on Sunday then berths to the National Championship shall be determined by seed at the MAISA Match Race Championship - (1st berth goes to #1 seed, 2nd berth goes to #2 seed etc...)

8. MAISA Fall Women's Championship

If a regatta does not exist by the end of protest time on Saturday then the following shall take place

A. Report time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 3PM. No race can be started after sunset.

C. If a regatta does not exist by sunset on Sunday then the results of the previous MAISA Women's Spring Championship Regatta shall be used to determine berths to the Atlantic Coast Championship and to determine scheduling rank.

9. MAISA Spring Women's Championship

If an official regatta (PR 24 a) does not exist by the end of protest time on Saturday then the following shall take place

A. Report time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 4PM. No race can be started after sunset.

C. If a regatta does not exist by sunset on Sunday then the results of the previous MAISA Fall Women's Championship shall be used to determine berths to the ICSA Women's Semi-Final and National Championship and to determine scheduling rank.

10. Captain Prosser Trophy

If an official regatta (one full round robin among the teams entered) does not exist by the end of protest time on Saturday then the following shall take place

A. Report time for Sunday shall be moved to 8:30AM

B. If an official regatta doesn't exist by 12PM Sunday racing will continue until the published time of sunset (as determined by the MAISA Regatta Rep) regardless of whether an official regatta exists by 4PM. No race can be started after sunset.

C. If an official regatta does not exist by sunset on Sunday the regatta will be continued on Weekend 14 of the ICSA Intersectional Schedule at the same location in the same boats with the same teams.

11. Practice at a Championship Host Site

Effective beginning Spring 2004:

"A team that has qualified for a MAISA Conference Championship Regatta shall not, for the week (7 days) preceding the event, sail in the actual boats to be used for the championship, nor at or in the vicinity of, the championship site without the express consent of the MAISA Executive Committee, except when the site is the college's home waters or the college is competing in a previously scheduled ICSA or conference regatta at the site."

Part 7: Important Information about Sailing in a College Regatta

Section A: Important Information

Each team scheduled to sail in an event is responsible for showing up at the regatta with the proper number of sailors and equipment. Any team reporting to a major event, elimination, or championship regatta without the proper number of competitors shall not be permitted to sail in that event. All eliminations leading to National Championships should be sailed as near the same conditions as the Finals.

There is usually no limit to the number of people that a team may sail in a regatta or in the number of substitutions made. Skippers and crews may rotate positions provided that once a sailor skippers a particular division, he/she remains in that division, either as skipper or crew. A person who has only crewed may change divisions (either to skipper or crew) **ONLY ONCE**. Skippers and crews may switch helming responsibilities an infinite number of times in the same division. All persons sailing in the event and the races in which they sailed must be listed on the Regatta Participation (RP) form which is located on Techscore.

The format of the regatta is up to the host college, but there are some normal rotation patterns. If an even number of teams is in attendance, the rotation usually follows an "odds go up, evens go down" pattern. Teams starting the regatta in odd-numbered boats will rotate up one number each rotation for the rest of the regatta; teams starting in even-numbered boats will rotate down one number. This system allows for rotations to be done on the water, conditions permitting. If two fleets are available, rotation may take place after each race. Two races may be sailed before returning to shore to rotate and/or change divisions. If the regatta has an odd number of teams, rotation must take place on land with teams rotating up one boat each time. Rotation sheets should be checked often.

Scoring is to be low point in accordance with the ICSA Procedural Rules. The host team is responsible for making note of **ALL** teams signed up for the event on the Finalized MAISA Schedule with either a score, a Withdraw, or a No Show. Teams are responsible for ALL events for which they are listed on the Finalized MAISA Schedule.

Scores for all regattas should be posted at scores.collegesailing.org using the Techscore scoring program.

Inherently buoyant personal flotation devices (U.S. Coast Guard certified Type III or Type V, or conforming to the appropriate governmental regulations of the country where the competing college is located) shall be worn by all competitors while on the water. Each college is to provide the correct number for its team members at all regattas.

Team uniforms (pinnies or life jackets) which are uniform in color with college name, logo, nickname, mascot, or identifying image are required for all teams. The image used must be at least 8" X 8" in size. Teams which do not have team uniforms at a regatta will be penalized 20 points per division. Teams scheduled to compete in a regatta are expected to follow the rules set by the ICSA, the Conference and the host college. Poor behavior or lack of respect for the host's fleet or facilities, either on or off the water, may result in sanctions levied by the Executive Committee on the offending team. No contestant shall use, either on or off the water, during the hours of competition or at any Conference or ICSA sanctioned function: marijuana or any other controlled substance or alcoholic beverages (distilled spirits, wine and beer) unless prescribed by a licensed physician. No contestant shall use any tobacco product during the hours of competition in the vicinity of the regatta site. Violation of these regulations shall result in the disqualification of the contestant's entire team from the competition.

Section B: ATTENDING AWAY REGATTAS

The format of college sailing makes traveling to regattas necessary. Every team must spend a fair amount of time on the road. Here are some hints on how to take some of the headaches out of "road trips":

* Team finances are an important matter and should be discussed openly and frankly. The structure should be such that no one person takes on more than his or her share of the team's expenses, no matter what their money situation. Have an understanding as to what expenses will be incurred by each individual BEFORE starting down the road.

Any money supplied by the school should be devoted to entry fees, dues, transportation (fuel, tolls, etc.), and housing. Any money over that can go toward meals.

* Transportation is usually the biggest problem. If a college vehicle is available, it's usually the cheapest route. If a special license is required by the school, several team members should get them so that the burden of driving can be shared. Renting a car is expensive and usually requires a minimum age driver. Using a team member's car may be necessary, but the person should be compensated for expenses.

Have a stand-by plan should your primary mode fall through at the last minute. Transportation problems can earn you a No Show.

* Housing is also a burden that needs to be shared. Team members may have friends/family near the regatta site. It's a great way to save money if the team can be accommodated in that way. A possible tradeoff is to offer a ride home in exchange for a place to stay. The host college may also be able to set you up with floor space. If they can't accommodate you, they will most likely be able to provide you with phone numbers of local motels.

* Before departing, one person should be responsible for making sure that the team has enough life jackets, pinnies, and bailers, directions to the sailing site and the housing info, money, etc. Check the "Remarks" section of the schedule to see if there is a special reporting time, whether wet/dry suits are required, and types of boats and number of divisions that will be sailed.

Section C: HOSTING REGATTAS

The first priority of the host team is to ensure the fairness of the event for all teams competing.

The host college should select a Regatta Chairman to be responsible for the running of the event. The Regatta Chairman will be able to make the needed decisions much more effectively than a committee. This person should be someone who is not sailing in the regatta.

The event format is up to the host school and should be set in order to make the best use of the facilities and local conditions (tides, expected breeze, etc.). Races should not be started unless the Race Committee is satisfied that the wind strength in the starting area, and to the best of its belief on the rest of the course, is in excess of an average of three (3) knots (3.45 mph) for a reasonable period before the start as measured using instrumentation and while not moving over the bottom or anchored. If the wind speed is less than 3 knots in the starting area at any time during the last minute prior to the start signal, the start should be abandoned. The format should allow for the maximum amount of racing and minimum time spent rotating boats. The rotation should allow each competing team the opportunity to sail every boat once.

Some aspects of the regatta schedule are also at the discretion of the host team. Regattas scheduled for 2 days are to be held for 2 days and should be planned accordingly. Standard MAISA reporting time is 9 a.m. for both days. Any deviation from this (crew races, excessive tides, etc.) should be noted on the Finalized MAISA Schedule. There is no deadline for Saturday, but no race shall be started after 3 p.m. on Sunday (with the exception of regattas that lead directly to a National Championship). That means that there is no starting signal after 3 p.m. There may be occasional extenuating circumstances, which would be handled on an individual basis. If one rotation is completed, the host college has the obligation to start a second rotation provided there exists a reasonable chance of completing it and announcement to that effect made at the competitors' meeting. Should a team wish to host a one-day regatta that must be noted on the Finalize Schedule, thus making the plans in advance.

The fleet of boats used should be as evenly matched as possible. Spare parts and supplies should be on hand to keep the fleet functioning for two days of racing in normal racing conditions. If you feel you're going to be short of specific parts, don't be bashful about calling other teams coming to the regatta with a shopping list. Most teams are happy to oblige if they're able.

Items the host school should have on hand:

- * Spare parts and tools
- * Powerboats (RC and safety)
- * Competent Regatta Committee (If you need help, ASK!)
- * Sailing instructions and Official notice board
- * Appropriate flags (First substitute, Code flag X)
- * Sound device (whistle, air horn, etc.)
- * Watch
- * Marks (with ample line and anchors for the conditions)
- * Loudhailer
- * Scoring materials (clipboard, pencil, paper, computer or smart phone for scoring)
- * Forms - RP forms, Protest forms, Regatta Report form, score sheets. All can be found on the ICSA website.
- * Copy of current ICSA Procedural Rules

Should a safety restriction, such as wearing wet/dry suits be recommended or required, this must be made known at the time of scheduling and be included under "Remarks" in the Finalized Schedule.

Also necessary to have available is one or more persons to act as judges. Judges should be unbiased, experienced and knowledgeable in the rules. They should have or be provided copies of the ICSA Procedural Rules.

Housing is not required to be provided by host colleges but is always appreciated--even floor space. It's also a great way to arrange housing for when your team travels. The host team should appoint one person to act as coordinator to arrange directions, coordinate meetings, obtain a list of local motels, where to get food, etc. Social activities are not required, but are always welcome.

If unusual circumstances arise which force the cancellation of a regatta, the Conference Commissioner should be notified **IMMEDIATELY**, at which time a notice must also be sent by the host to **ALL** schools scheduled to attend the regatta. A copy of this notice is to be sent to the Conference Commissioner also. In the event of a late cancellation, the host team must phone expected attendees. The Executive Committee will decide if any sanctions will be levied.

SUGGESTED REFERENCE MATERIAL

- * ICSA Procedural Rules
- * Current US SAILING Racing Rules of Sailing
- * US SAILING Race Management Handbook

SECTION D: DEALING WITH YOUR COLLEGE

This section is intended as a guide primarily for the smaller members of MAISA, specifically those teams that have "club" or like status at their institutions (as opposed to "varsity") and also to newer teams.

Trying to start a sailing program at college is a time consuming and often difficult process. For most of you, assuming you have a small group that wants to form a sailing team, the first step is to divide up the work. Teamwork begins now. All too often, one person pushes the stone and then graduates or burns out leaving too little information for anyone to follow the trail. Many times, some of the most enthusiastic people who will get involved are not the greatest sailors or are people who don't sail at all but want to learn. Don't write them off; many will work hard and may be good at handling the administrative details while they learn how to race.

Recognition - It is required by ICSA and MAISA that your team be recognized by your college. If you are starting, or are already recognized, these steps apply to you. You will either need to contact, depending on your college, the Athletic Department, Student Activities Office or perhaps the Recreational Services Office. Do the required paperwork properly and turn it in in a timely fashion.

The importance of maintaining good ties with your administration can't be stressed enough. Remember, you might be asking them to buy you some expensive boats and equipment some day. If they feel you have a responsible and organized group, you are much more likely to get what you want. This kind of relationship must be developed and maintained.

Don't forget to keep current with MAISA. After you have been an Associate member and have kept up your Associate member responsibilities, start thinking about an upgrade to Regular - Provisional; then Regular. You need to start this process a few months before the MAISA winter meeting. Start by contacting the Graduate Secretary.

Recruiting - You might want to build a big team. One of the secrets to getting big funding from the college is to have a large membership base. Student activities administrators want to spend their limited budgets on groups that will serve as many students as possible and "enrich the college experience for the entire community." Furthermore, large membership pools mean more sailors, more dues, more T-shirt sales, and the opportunity to sail in more regattas. When recruiting, try putting up flyers advertising your meetings in the student center, campus bus stops, and classroom buildings. Put an ad in the college paper. Try hanging banners out of your dorm. Attend the Freshman Orientation Day. Most colleges offer a big fair where every group gets to set up a table and recruit. Be creative and get your club's presence known. Although some papers do not cover club sports, try to get your finishes at regattas in the school and local papers. Remember to play the good side; the headline shouldn't read that you finished tenth. It should say that you hung tough against top ranked colleges. People will be impressed by the schools you compete against. The single most successful recruiting tool, however, is to get people on the water. Even if mildew won't set foot in your boats and your waters were rejected as a filming location for the "Toxic Avenger,"

more often than not you'll end up hooking that new person on sailing if you just get them out on the water.

Funding - Now for the tough part. Realize that sailing is not a cheap sport. This fact will seemingly haunt every aspect of your club's existence. Let's leave boats aside for the moment and concentrate on other expenses. Your college will ask you to prepare a budget request outlining your proposed expenses for the year. Remember to calculate MAISA dues as well as the registration fee for each regatta which you also pay to MAISA. Estimate the costs of taking a car from the university's motor pool, driving your own car, equipment that will need replacing, lodging, meals, etc. Look at how much you received last year. Was it enough? If you still have no clue, a phone call to another team can be helpful. Ask them how much money they need and on what they spend it. You might also wish to look up alumni of your club and get their addresses from the Alumni Association of your college. A good alumni drive can bring in a lot of money and maybe even boats.

Dues - Chances are you will need to charge dues to cover what you need. These are usually a factor of how much money you are short and how many members you have. Fund raising is a good way to make extra money and keep dues to a minimum. Popular methods are T-shirt sales (you'll be amazed at how many people who've never set foot in a sailboat will wear a shirt with one on it), sweatshirts with the school and team's names, and car washes.

Coaching and Advising - may be a long stretch for some. If your advisor is an accomplished sailor, then you are in luck. If not, check with the local yacht clubs, your advisor, or perhaps U.S. SAILING to see if they may have some suggestions. Finding someone who can help out every other week-end is better than no one at all.

Each team is required to have an advisor; someone connected with the college and who can act as liaison between the team and MAISA. This person signs forms and, hopefully, shows an active interest in your group.

If your advisor is not the coach, it is always preferable to try to find someone who has an interest in the sport. Look for someone who is willing to help you if you need it. Make sure this person is familiar with how MAISA works and what his/her responsibilities will be in that respect. Also, you should try to select someone who will be there to provide continuity to the club. A respected advisor may also be able to help your cause when it comes to request that big budget allocation for new boats and dry suits.

Waters - If you are lucky, your college owns waterfront property on a wide, deep, windy river or lake, with a sandy beach or dock that is just waiting for your boats to arrive. If not, it is not the end of the world. Within a short drive you are bound to find a yacht club, marina, or park which could be suitable home for your club. Fees vary and are an important consideration for your club. If you decide to negotiate a lease, find out if you will be charged per boat or a flat rate, if there is a lot of powerboat traffic, depth of water, wind and tidal considerations, and availability of storage and security.

Boats - Without question, this will be the most difficult task to organize. Your preparations must begin from Day One. Make sure that you build a good relationship with the administration so that they will be inclined to give you the money in the first place. Some suggestions: prepare a good presentation to take before the funding committee; show why you need boats or why your current boats need to be replaced; describe the fleets used by schools of like size.

Try to find lower priced boats. Although 420s and FJs are very popular, MAISA has no restrictions about which dinghies may be used in a race or for practice. Used boats are also an option; see if other colleges with large fleets are selling any of their boats or if a local yacht club is selling its junior fleet. Watch for ads in the class newsletters or on e-mail for people looking to sell boats (don't forget the tax deduction - this can be a very appealing option to someone who can't get the desired price on the open market). With a little care and some gelcoat and fiberglass, you'll be able to go a long way.

A final argument may go something like this: Sailing is a bargain (You probably never thought you'd see those words in the same sentence, did you? Read on.) After all, you're not asking for boats every year. Your college's football or basketball team probably does not compete against the top ranked teams in the country and if they do, you know that it is a very expensive operation. By being in MAISA, the chances are that you may well have the toughest schedule of any team at your college.

Look at how many ICSA top finishers have come from MAISA recently. Let the administration know that they are getting top level competition for their dollar. It boils down to this: you must convince them that the sailing team, as opposed to the lacrosse club or the chess team or whatever, is the best investment they can make with their money.

Finally, once you have built up a strong system, don't forget how you got there. Insure that the newly-elected officers are introduced to the club's contacts and are informed about pertinent college policies. If some administrator really pushed for you to get new boats, invite him or her out for a sail (don't capsize). Send out thank you notes. Every college has its sacred cow student group, an institution which gets a lot of money because they do some good things well. Why shouldn't it be you?

Part 8: MAISA OFFICERS/MEETINGS/AWARDS/BY-LAWS

1. MAISA Officers

The following undergraduate and graduate positions exist in MAISA:

Graduate Positions:

President - The Graduate President is responsible for policy implementation, runs all Executive Committee and general meetings, fills offices at his/her disposal per the by-laws, and acts as administrator of the association. As with all graduate officers, he/she must be on the faculty of a member college, have or have had past association with intercollegiate sailing. The Graduate President is elected by the membership for a two-year term. Term limit is two consecutive terms.

Regional Directors - Currently MAISA has two administrative areas: North and South (See Appendix G). Each Region has two Graduate Directors, meeting the same qualifications as the Graduate Chairman, whose responsibility it is to help member schools and represent them at meetings of the Executive Committee. Regional Directors are elected by the colleges in their respective regions for two-year terms and may serve two consecutive terms.

Vice-Chairman - A Vice-Chairman may be elected from among the Regional Directors to assist the Graduate Chairman and fill in for him/her during any absence.

Conference Commissioner - The Conference Commissioner, elected by the membership every two years, is responsible for keeping the minutes of meetings, conducting correspondence, registering competitors, preparing and issuing notices, and other duties as required by the Executive Committee. The Commissioner will be the first point of contact for member schools needing information or having questions. The Commissioner casts the MAISA graduate vote at ICSA meetings.

Conference Schedule Chairman – The Conference Schedule Chairman shall be appointed by the Executive Committee on an annual basis. It shall be the his/her duties to create the yearly schedule of events from the events available to MAISA teams and to match MAISA teams with these events via procedures approved by the Executive Committee. Once the schedule has been approved at the Annual Meeting, the Scheduler shall continually up-date it throughout the year, keeping it current to all withdrawals, no-shows, and openings. The schedule shall then be made available to the MAISA teams on a regular basis, the intervals to be approved by the Executive Committee. The Executive Committee, without the vote of the Schedule Chairman, shall determine the honorarium to be awarded.

Graduate Treasurer - The Graduate Treasurer is a non-voting member of the Executive Committee. The treasurer sends out bills, prepares the budget, and collects dues and regatta fees and handles the Conference's expenses.

The Chairman may also appoint a voting Director-at-Large to serve on the Executive Committee for a one-year term.

Undergraduate Positions:

President - The president is a voting member of the Executive Committee and casts the association's undergraduate vote at ICSA meetings. The president is elected by representatives of the general membership and coordinates with the Regional Representatives to speak for the undergraduate sailors at all meetings. This person must attend a Regular member college.

Regional Representatives - These officers function in a manner similar to their Regional Graduate Director counterparts. One is elected from each Region by its representatives and each are voting members of the Executive Committee. These students must attend Regular member colleges.

The officers of MAISA are there to help you. Any questions you have can generally be answered by the Graduate Chairman or Graduate Secretary. Do not hesitate to call on them. A team can be penalized or something can go wrong simply because no one thought to ask a question.

2. MAISA MEETINGS

Once each year there is a meeting of the general membership of the association. All colleges, regardless of membership status, are expected to attend or send a written proxy to the Graduate Secretary. Major business, including the election of officers and finalization of the racing schedule, is conducted during this meeting.

The Executive Committee will hold conference call meetings once a month in each season. (Exec Comm mtg 10/28/07). The Conference Commissioner sends out a notice of the meeting in advance. All teams are invited to call in to participate in the Executive Committee meetings.

Proxies for graduates must be held by graduates; for undergraduates by undergraduates.

Business which must be resolved before the Annual Meeting is conducted at Executive Committee meetings. It is at these meetings that many of the questions raised by members are addressed. Be sure to read the minutes that are distributed after each meeting. Frequently important matters are discussed or enacted. The claim of, "I never heard about that," is not accepted as an excuse.

3. MAISA Awards

a. Purrington Award

This award is to be given to the graduating senior from MAISA each year who has made outstanding contributions to college sailing through his/her efforts, not only by competing, but in the promotion of the sport, by fostering sportsmanship among teams, maintaining quality of competition, and contributing to the overall performance of our conference. The recipient is not necessarily the best sailor in MAISA but embodies the selfless spirit of true competition and commitment to excellence in support of college sailing in our conference.

b. ALL MAISA Awards

A committee appointed by the Conference Commissioner shall select the recipients for the following awards.

1. MAISA Sailor of the Year
2. MAISA Women's Sailor of the Year
3. MAISA Crew of the Year
4. MAISA Coach of the Year
5. MAISA Sportsman of the Year

6. All MAISA Crews first team
7. All MAISA Women's Skippers first and second team
8. All MAISA Coed Skippers first and second team

c. All-MAISA Academic Team

MAISA All-Academic Teams – Each year MAISA shall name an All-MAISA Academic Team. The following criteria shall be used to determine the team:

To become a member of the MAISA All-Academic team a sailor shall have a min GPA of 3.5 (GPA for the year of competition – not cumulative) and have competed in at least 8 total College Sailing regattas.

- a. GPA for the year of competition – not cumulative.
- b. Regattas can be any regularly scheduled conference or ICSA interconference regatta or ICSA National Championship.
- c. The 8 regattas needed to qualify for the team can be sailed in one semester or over two semesters.
- d. All MAISA sailors are eligible regardless of class year
- e. There is no maximum number of sailors named to the MAISA All Academic Team
- f. No consideration should be given to competitive record.

4. MAISA BY-LAWS

BY-LAWS Of the
MIDDLE ATLANTIC INTERCOLLEGIATE SAILING ASSOCIATION

ARTICLE I: NAME

This Association shall be known as the Middle Atlantic Intercollegiate Sailing Association.

ARTICLE II: MISSION

The mission of MAISA shall be to encourage, advance, and improve sailboat racing, among its member universities and colleges. It shall promote the high ideals of the sport of sailing among their student athletes, regardless of skill level.

ARTICLE III: MEMBERSHIP

Voting membership of MAISA shall be limited to universities and colleges where the sport of sailing is recognized by the authorities of the institution as a club or varsity sport. The Executive Committee of MAISA is empowered to set and maintain standards for admission to membership, which shall be divided into the following classifications.

1. REGULAR MEMBERSHIP entitles the member university or college to all privileges, rights, and obligations embodied in the By-Laws of the Middle Atlantic Intercollegiate Sailing Association.

By unanimous consent of the Executive Committee, a Regular Member school may be reduced in status for a minimum of one year for failure to fulfill its obligations. Members of the Executive Committee affiliated with the school in question shall not vote on this issue. Per the By-Laws of the Intercollegiate Sailing Association, a school that fails to meet obligations for two consecutive years shall be reduced to Associate status.

2. PROVISIONAL MEMBERSHIP entitles the member university or college to all privileges of Regular Membership, except those of holding membership on the Executive Committee and of voting upon the election of new members or amendments to the By-Laws of MAISA. Provisional Membership is designed as a two-year trial period in which schools demonstrate their ability to assume the obligations and responsibilities of Regular Membership. At the end of two years a vote of Regular Member schools, at the next annual or general meeting, may elevate the school to Regular Membership by a minimum three-fourths vote.

A school not receiving three-fourths vote shall remain as an Associate Member for a minimum of two years before the possibility of being considered

again for Provisional Membership status. Further, a Provisional Member may be reduced in status to Associate Membership for failure to fulfill its obligations at any time by unanimous consent of the Executive Committee.

3. ASSOCIATE MEMBERSHIP entitles the member university or college to such privileges as the Executive Committee may, from time to time, grant, except those of participation in championship regattas, holding membership on the Executive Committee, and voting for elected officers, the election of new members, or amendments to the By-Laws of MAISA.

Associate Members shall be elected for a two year term, during which period they should prepare for Provisional Membership status by fulfilling all obligations, including participation in a minimum of two MAISA regattas per academic year. A change in status may be sought following two years of successful activity, through an application to the Executive Committee. Associate Members shall be assessed annual dues at a reduced fee.

ARTICLE IV: MEMBERSHIP PROCEDURE AND ELECTION

ASSOCIATE MEMBERSHIP PROCEDURE

1. Any university or college desiring membership in MAISA shall first apply for Associate Membership status.
2. Applications for Associate Membership must be made in writing and submitted to the Conference Commissioner by the team coach, advisor, or team captain at least 90 days prior to an Annual or General Meeting of MAISA.
3. A three-fourths vote of the Executive Committee shall be required for presentation of the new applicant school at the next Annual or General Meeting, at which time three-fourths of the Regular Members in attendance at such meeting, at which a quorum is present, shall be required for election.

PROVISIONAL MEMBERSHIP PROCEDURE

Universities and colleges currently holding Associate Membership wishing to upgrade their standing to Provisional status must submit a request in writing to the Conference Commissioner at least 60 days prior to an Annual or General Meeting of MAISA. A three-fourths majority of Regular Members in attendance at such meeting, at which a quorum is present, shall be required for approval.

ARTICLE V: HONORARY MEMBERSHIP

Honorary Membership may be conferred by three-fourths vote of the Regular Membership, upon the recommendation of the Executive Committee, on individuals whose service to MAISA over a period of years warrants this distinction. Honorary Members shall be entitled to all rights and privileges of Afterguard or Individual Membership, herein stated or subsequently enacted per the By-Laws of the Intercollegiate Sailing Association. With each election to Honorary Membership there shall be a citation perpetuated in the records of the Association. Honorary Members shall pay no dues.

ARTICLE VI: DUES

The Executive Committee shall recommend the annual dues for the support and general expenses of MAISA each year. In assessing the annual dues, the Executive Committee shall reserve a portion of those dues to meet whatever national dues the Executive Committee of the Intercollegiate Sailing Association may assess.

ARTICLE VII: EXECUTIVE COMMITTEE

The Executive Committee shall manage all general business of MAISA, shall be empowered to act on all matters of policy, shall constitute the Nominating Committee empowered to propose a slate of officers for the Annual Meeting, shall have the power to fill vacancies among the officers of the Committee, and shall decide all questions not covered within these By-Laws. The voting members of the Executive Committee shall consist of the Graduate Director, Commissioner, four (2) Regional Directors, one (1) Director at Large, Undergraduate President, and two (2) Regional Representatives. The non-voting member of the Executive Committee is the Treasurer. The Commissioner and Treasurer shall be the only members of the Executive Committee receiving compensation.

ARTICLE VIII: GRADUATE DIRECTOR

The Graduate Director shall be a member of the faculty, staff, or administration of a member school, or have been previously associated with Intercollegiate Sailing. He/She shall be a voting member of the Executive Committee, preside at meetings, and guide the implementation of its policies. The Graduate Director shall enforce the regulations of MAISA and serve as general administrator. He/She shall be elected at an Annual Meeting of MAISA for a two-year term. Although any one individual may be reelected for any number of two-year terms, preferably no one person shall be elected to serve more than two (2) consecutive terms. The Graduate Director shall serve until his/her successor has been duly elected pursuant to these By-Laws.

ARTICLE VIII: REGIONAL DIRECTORS

The member institutions from each of the two (2) geographic regions established, and from time to time redistricted by resolution of the Executive Committee, shall elect two (2) Regional Directors for the respective region at the Annual Meeting of the Association totaling four (4). The Regional Directors shall be members of the faculty/staff of member institutions or have been previously associated with intercollegiate sailing.

Regional Directors shall be voting members of the Executive Committee, shall help coordinate and promote the activities of the member schools in their region, and in general represent the interests of their region at all MAISA meetings. Regional directors shall be elected for two-year terms. Although Regional Directors may serve any number of two-year terms, preferably no one person shall be elected to serve more than two (2) consecutive terms.

ARTICLE X: DIRECTOR AT LARGE

The Graduate Director shall appoint one (1) Director at Large to the Executive Committee of MAISA. The Director at Large shall be a voting member of the Executive Committee and serve a one-year term.

ARTICLE XI: PRESIDENT

The President shall be an Undergraduate of a university or college holding Regular Membership. He/She shall be elected at the Annual Meeting of MAISA for a one-year term and may not succeed him/herself. The President shall be a voting member of the Executive Committee and shall cast MAISA's undergraduate vote at all meetings of the Intercollegiate Sailing Association of North America. The President shall act as the ICSA liaison with the members of MAISA and the two undergraduate Regional Representatives. The President shall enforce the laws and regulations of MAISA and carry out the will and policies of the Executive Committee. The President shall serve until his/her successor has been duly elected pursuant to these By-Laws.

ARTICLE XII: REGIONAL REPRESENTATIVES

The member institutions from each of the two (2) geographic regions established, and from time to time redistricted by resolution of the Executive Committee. Each region shall elect one (1) Regional Representative from within their region at the MAISA Annual Meeting. Regional Representatives shall be undergraduates from Regular Member schools and shall serve a one-year term without the opportunity of self-succession.

Regional Representatives shall be voting members of the Executive Committee, shall help coordinate and promote the activities of the member schools in their region, and in general represent the interests of their region at all MAISA meetings. Each Regional Representative shall serve until his/her successor has been duly elected pursuant to these By-Laws.

ARTICLE XIII: COMMISSIONER

Universities and colleges holding Regular Membership at the MAISA Annual Meeting shall elect the Commissioner to a two-year term. The Commissioner shall be a voting member of the Executive Committee and may be reelected to serve any number of consecutive terms. The Executive Committee, without the vote of the Commissioner, shall determine the honorarium to be awarded to the Commissioner.

The Commissioner shall be responsible for keeping the minutes and records of MAISA, sending out notices, conducting routine correspondence, preparing and issuing bulletins and publications and other similar activities.

The Commissioner shall cast the MAISA graduate vote at all meetings of the Intercollegiate Sailing Association and be liaison officer with said Association

on policy matters. The commissioner shall serve until his/her successor has been duly elected pursuant to these By-Laws.

ARTICLE XIV: SCHEDULE COORDINATOR

The Schedule Coordinator shall be appointed by the Executive Committee on an annual basis. It shall be the his/her duties to create the yearly schedule of events from the events available to MAISA teams and to match MAISA teams with these events via procedures approved by the Executive Committee. Once the schedule has been approved at the Annual Meeting, the Scheduler shall continually up-date it throughout the year, keeping it current to all withdrawals, no-shows, and openings. The schedule shall then be made available to the MAISA teams on a regular basis, the intervals to be approved by the Executive Committee. The Executive Committee, without the vote of the Schedule Coordinator, shall determine the honorarium to be awarded.

ARTICLE XV: TREASURER

The Treasurer shall be a non-voting member of the Executive Committee and be appointed by a majority vote of the Executive Committee for a two-year term. An individual may be reappointed for any number of consecutive terms. The Executive Committee shall determine the honorarium to be awarded to the Treasurer. The Treasurer shall collect and handle all funds of MAISA, shall pay all bills approved by the Executive Committee and shall submit an annual budget and a report of the finances to MAISA at the Annual Meeting. The Treasurer shall serve until his/her successor has been duly appointed by the Executive Committee.

ARTICLE XVI: COMMITTEES

The Executive Committee is empowered to appoint committees to implement MAISA Activities. These may include standing committees on such matters as schedules and compensations, boats and safety precautions, and rules. Additional standing or special committees to cover other aspects of MAISA's activities shall be appointed as the needs develop. The Chairmen of such committees may sit with the Executive Committee upon invitation, and all committees shall include at least one (1) member of the Executive Committee.

ARTICLE XVII: MEETINGS

SECTION 1: MEETINGS

1. Annual Meeting

The Executive Committee shall have the power to set the date for the Annual Meeting of MAISA and call any and all special meetings. Any topic for discussion which can properly be acted on at the annual meeting of MAISA shall be submitted to the Commissioner at least 30 days prior to the meeting. The Commissioner shall compile these topics into an agenda and distribute the same to the members of the Executive Committee at least 15 days prior to the meeting along with the day, hour, and place of the meeting. The Executive Committee may add other items to the agenda.

2. Executive Committee Meetings

The Executive Committee shall meet via conference call; the number, date, and time of which will be determined when the Executive Committee holds its only in-person meeting in conjunction with the MAISA Annual Meeting.

3. Special Meetings

A special meeting shall be called upon the written petition of 50% or more of those schools holding Regular Membership. The Commissioner shall send all members 30 days notice of such a meeting.

4. Decisive Action

At any meeting or conference call of MAISA where a decisive vote is to be taken by the Executive Committee, a quorum of three-fourths of said committee must be present or represented by written proxies. Passage of business or policy matters shall require a majority of the Executive Committee present, or voting by mail or electronic ballot. Each member of the Committee, or his/her proxy, shall hold only one (1) vote on any issue.

SECTION 2: DELEGATES

Each member school shall be represented at all general meetings of MAISA by two voting delegates: the first shall be a faculty/staff representative or proxy, and the second shall be an undergraduate or proxy. The number of non-voting delegates shall be unlimited. All delegates shall have the right to speak from the floor, but voting shall be limited to the authorized voting

delegates. Further, only voting delegates shall hold the power to make a motion.

In the case of unavoidable absence of a faculty/staff or undergraduate representative, an alternate delegate may be permitted from that school. Upon presentation of this written proxy, the alternate shall be entitled to full voting privileges. Undergraduate proxies shall be held by undergraduates and graduate proxies by graduates.

SECTION 3: QUORUM

A quorum of the Middle Atlantic Intercollegiate Sailing Association shall be deemed to be present at any regular or special meeting if fifty percent of the members entitled to voting rights are present. Written, signed proxies allow a school to be counted as present.

Seventy-five percent of the Regular Members shall be deemed a quorum in order to take action on the By-Laws. Should seventy-five percent not be present a ballot vote, sent either by electronic or postal method, shall be taken in which all Regular Member schools shall be polled within two weeks of the scheduled meeting.

A majority of the members of any committee shall be deemed a quorum at the meeting of that committee.

SECTION 4: VOTING

At all meetings at which a quorum is present, a majority of the voting delegates present shall constitute a decisive vote on all business or policy matters, except for the election of new members and the acceptance of changes or amendments to these By-Laws, which shall require an affirmative vote of three-fourths of the voting delegates present.

No one school shall hold more than four (4) votes at a general meeting of the Association, including proxy votes.

At a combined meeting of the Executive Committee and General Membership, each member of the Executive Committee who is also a representative of his/her school may cast only one (1) vote. Any Executive Committee member who is not representing any particular institution shall also be entitled to one (1) vote.

ARTICLE XVII: ELIGIBILITY

No student shall represent his/her school in intercollegiate sailing competitions unless he/she is in good academic standing, as determined by the faculty of that institution, in addition to maintaining normal progress toward obtaining an undergraduate degree within five (5) consecutive years, as determined by the regulations of that institution. During that period, student-athletes are expected to conform to any and all regulations promulgated by the MAISA Committee on Rules and Eligibility.

ARTICLE XVIII: AMENDMENTS

These By-Laws may be amended by a three-fourths vote at the Annual Meeting of MAISA or at any special meeting at which a quorum is present, as previously defined, and which is called for that distinct purpose.

ARTICLE XIX: BINDING NATURE

These By-Laws shall bind all Officers, Members, and Committees of MAISA. Any reference herein to the singular shall include the plural and vice versa. Reference of either gender includes both.

APPENDIX A

ICSA NATIONAL CHAMPIONSHIPS

The ICSA sponsors 6 National Championship Regattas each year. These Championships are open to all Regular and Provisional members of each Conference who qualify through their conference eliminations. These championships rotate annually among the seven ICSA conferences. Berths are allocated proportionately based on the number of member schools in each conference.

More specific information about each individual championship regatta can be found in the ICSA Conditions for National Championships on the ICSA website at <http://collegesailing.org/championships/>

Conditions for the National Championships can be found here

General Conditions - <http://collegesailing.org/wp-content/uploads/2012/10/2014.04.23-General-Championship-Conditions.pdf>

Match Race - http://collegesailing.org/wp-content/uploads/2012/10/condition_match_race_5_29_12.pdf

Men's Singlehandeds - <http://collegesailing.org/wp-content/uploads/2012/10/2014.05.26-ICSA-Mens-Singlehanded-Conditions.pdf>

Women's Singlehandeds - <http://collegesailing.org/wp-content/uploads/2012/10/2014.05.26-ICSA-Womens-Singlehanded-Conditions.pdf>

Women's Dinghy - <http://collegesailing.org/wp-content/uploads/2012/10/2014.04.23-Womens-Conditions.pdf>

Team Race - <http://collegesailing.org/wp-content/uploads/2012/10/2014.04.23-Team-Race-Conditions.pdf>

Coed Dinghy - <http://collegesailing.org/wp-content/uploads/2012/10/2014.04.23-Coed-Conditions.pdf>

Fowle Trophy - <http://collegesailing.org/wp-content/uploads/2012/10/2014.04.23-Fowle-Trophy-Conditions.pdf>

APPENDIX B

MAISA REGATTAS

Spring Event

Pirate Team Race
Tom Noble Team Race
ODU Spring Open
CJ's Team Race
Washington College Team Race
Team Race Challenge
GW Team Race
CNU Women's
Arrigan Memorial
CJ's Team Race
North Qualifier
South Qualifier
Nittany Lion Open
William and Mary 2 Spring Open
Ocean County Spring Open
MAISA Team Race (Capt Prosser)
America Trophy
Leroy Grant
MAISA Open
MAISA Women's Dinghies
Greater New York Dinghy Regatta
Delaware Spring Open
Salisbury Spring Open
Army Spring Open
Drexel Open (clubs only)
Jeremy Pinkerton Memorial
Engineer's Cup

Host

Hampton
Washington Coll
Old Dominion
Christopher Newport
Washington Coll
Rotates
George Washington
Christopher Newport
Georgetown
Christopher Newport
Rotates
Rotates
Penn State
William and Mary
Ocean County
Rotates
Rotates
Rotates
Rotates
Fordham & Columbia
Delaware
Salisbury
Army
Drexel
Maryland
Webb

APPENDIX B (cont'd)

MAISA REGATTAS

Fall Event	Host
Laser North #1	Kings Point
Laser South #1	Navy
Women's Radial Open	Navy
Riley Cup	Old Dominion
Cornell Fall Open	Cornell
Ocean County Fall Open	Ocean County Coll
Central Fall #1	Rotates
NY Maritime Fall Open	NY Maritime
Edward Teach Memorial	Hampton
Colony Cup	William & Mary
MAISA Laser Qualifier	Kings Point or Navy
South Fall #1	Rotates
North Fall #1	Rotates
Princeton Women's Fall Open	Princeton
Cazenovia Fall Open	Syracuse and Colgate
Coho Memorial	Webb
Faye Bennet (Wm's Singlehanded)	Rotates
Carl Van Duyne (Men's Singlehanded)	Rotates
Tom Curtis	Georgetown
Philly Fleet Race	U/Penn
McCurdy Open	Delaware
Washington College Open	Washington College
Jefferson Cup	University of Virginia
MAISA Fall Open	Rotates
KP Dinghy Open	Kings Point
The Webb	Christopher Newport
Nittany Lion Open (1 day)	Penn State
War Memorial	Rotates
Henry Luce	Rotates
Top 9 Regatta	Rotates
MAISA Fall Women's	Rotates
MAISA Club Champs	Rotates
The Webb Open	Christopher Newport

APPENDIX C

ICSA INTERSECTIONALS / TWO CONFERENCE REGATTAS

SPRING

Event	Host
Harris Kempner	Texas A&M Galveston
Nelson Roltsch (moves around on the schedule)	Tulane/Southern YC
Spring Coed Intersectional	Charleston
Women's Intersectional	South Florida
Bob Bavier Team Race	Charleston
Old South	U/Florida
Jeremy McIntyre Team Race	Stanford
Eckerd Intersectional	Eckerd
Wood Trophy Team Race	NEISA
Women's Intersectional	Charleston
John Jackson Team Race	Georgetown
Graham Hall Team Race	Navy
Harbor Cup	Cal Maritime/Los Angeles YC
Frank Mendelblatt Team Race	South Florida/Eckerd
Women's Spring Intersectional	Navy
St. Mary's Team Race	St. Mary's
Navy Spring Coed	Navy
Women's Intersectional	St. Mary's
Old Guard for Mosbacher, Knapp, Owen Trophies	MAISA/NEISA
Boston Dinghy Cup	Harvard/MIT
Jan Friis Team Race	NEISA
Aaron Szambecki Team Race	Old Dominion
Admiral Moore Team Race	NY Maritime
NEISA/MAISA Team Race	NEISA
Duplin Team Race (Women's)	Tufts
MAISA/SAISA Team Race	Hampton
Dellenbaugh Trophy (Women's)	Brown
Barque Eagle Team Race	Coast Guard
OSU Invite	Ohio State
Southern New England Team Race	CGA/Connecticut College
Emily Wick Trophy Women's	Coast Guard
Ted Ferrarone Team Race	Yale
St. Francis YC Intersectional	PCCSC/St. Francis YC
Lynn Marchiando Team Race	MIT
President's Women's Trophy	Boston Univ
Buckeye Intersectional	Ohio State
Rainier Cup	NWICSA @ The Gorge
Emily Wick Trophy (Women's)	Coast Guard
Admiral's Cup	Kings Point
Thompson Trophy	Coast Guard
George E. Morris	Boston Univ

APPENDIX C (cont)

ICSA INTERSECTIONALS / TWO CONFERENCE REGATTAS

FALL

Event	Host
Harry Anderson Trophy	Yale
Fall Fury	Wisconsin
Nevins Trophy	Kings Point
Mrs. Hurst Bowl (Women's)	Dartmouth
Shields Service Academy	Navy
Hatch Brown	MIT/Boston Univ
St. Mary's Intersectional	St. Mary's
Hood Trophy	Tufts
Danmark Trophy	Coast Guard
Can/Am Cup	Queens
Cary-Price Memorial	Michigan
Jesuit Open Intersectional	Fordham & Columbia
Intrepid Trophy	Navy
Stoney Burke	UC/Berkeley
Moody Trophy	U/Rhode Island
Women's Fall Intersectional	Navy
David Lee Arnoff Trophy	Hobart/WmSmith
Truxton Umsted	Navy
Capt. Hurst Bowl	Dartmouth
Women's Intersectional	Yale
Sacred Heart Invite	Sacred Heart
McMillan Cup	Navy
Hoyt Trophy	Brown
Kathryn Hammond Coed Intersectional	Texas
Stu Nelson Women's	Rotates
Bryson Women's	Stanford
Schell Trophy	MIT
Victorian Coffee Urn (Women's)	Rotates
Kennedy Cup	Navy
Hap Moore Team Race	Boston College
North-South	UC/Santa Barbara
Atlantic Coast Dinghies	MAISA/NEISA/SAISA
Atlantic Coast Tournament	MAISA/NEISA/SAISA
Atlantic Coast Women's	MAISA/NEISA/SAISA
SAISA/MAISA	SAISA
Timme Angsten	MCSA/Chicago YC
Sugar Bowl	Tulane/Southern YC
Sugar Bowl Women's	Tulane/Southern YC
Rose Bowl	USC/Alamitos Bay YC

APPENDIX D

MAISA BILLING POLICY

I. ANNUAL DUES are billed in advance by the Graduate Treasurer on or before September 15 for the following calendar/schedule year. This billing also includes late Spring entries from the previous semester and Spring ICSA Intersectional Fees incurred. This bill is to be paid in full before the week-end of the War Memorial/Henry Luce Regattas. If the bill is not paid, delinquent team(s) may not sail until it is paid. If it is not paid by the time of the Annual Meeting, that team will be removed from the racing schedule until it is paid.

II. ENTRY FEES are billed by the Graduate Treasurer within twenty (20) days after the schedule is finalized at the Annual Meeting. This billing also includes any credit card charges, late Fall entries from the previous semester and Fall ICSA fees incurred. This bill is to be paid in full before week-end #13 or delinquent team(s) may not sail until it is paid.
(Credit card charge item added 9/20/11)

Host teams do not pay entry fees. Teams accepting an alternate berth at a regatta will be billed in the next billing cycle. (3/29/11).

Currently fees for regattas are:

\$ 7.50 for minor events

\$15.00 for major events, eliminations and intersectionals

Colleges which qualify for events past the elimination series are not billed for those events.

\$35.00 for Kennedy Cup and McMillan Cup

III. ADJUSTMENTS -- There will be no adjustments in billing. When a team's entry is scheduled and accepted, the fees are binding. This is the case also when a team adds on any regattas or if a regatta is cancelled. Withdrawals and No Shows are obligated to pay fees incurred.

IV. DELINQUENCIES -- All bills for dues and fees are payable upon receipt. Outstanding balances will result in team(s) not being permitted to schedule and compete until bills are paid.

V. DUES AND ENTRY FEES are set by the Executive Committee and reviewed regularly. At this time dues are as follows, beginning in 2004:

\$228.00 per year for Regular Member schools

\$228.00 per year for Regular-Provisional Member schools

\$150.00 per year for Associate Member schools
An insurance assessment of 20% is added to purchase U.S. SAILING liability insurance for MAISA judges and officers and is included as part of the dues in the billing process.

VI. INITIATION/REACTIVATION FEE OF \$50.00 is required for new/former teams entering MAISA.

VII. New member colleges from any ICSA Conference shall be eligible for a rebate of their first year dues and entry fees, to be paid from ICSA Development funds. Individual teams are responsible for applying directly to the ICSA Graduate Treasurer for reimbursement by providing proof of payment.

VIII. ICSA FEES

An Intersectional fee of \$30. per regatta is to be paid by teams competing in Intersectionals outside their own Conferences. The only reason for the fee not being required is if, for some reason, the regatta is cancelled and teams are notified well in advance.

- * No Intersectional fees are to be paid by teams competing within their own Conferences.
- * No Intersectional fees for events scheduled with berths for teams from two Conferences only PLUS the Promotional Regattas.
- * Teams which fail to withdraw within the proper time frame will be billed. Therefore, it is important to do this appropriately.
- * Intersectional fees shall be billed to the Conference by the ICSA Treasurer following the Fall season for the previous calendar year.
They will be included with the regular Spring bill. Conferences are responsible for collecting these fees from their teams.

Appendix E

MAISA Teams and Their Regions

MAISA Teams and Their Regions
As of 12/6/14

MAISA TEAMS AND THEIR REGIONS

2.26.14

Current Three Regions			
North	Central	South	
1	AR	BUC	AU
2	CLG	DEL	CNU
3	COL	DRX	CUA
4	COR	IUP	GTN
5	FRD	KNU	GWU
6	GAN	KP	HU
7	HMT	MON	LOY
8	HWS	NA	MBC
9	NYM	OCN	MD
10	OTW	PIT	ODU
11	QU	PRN	SJC
12	RIT	PSU	SMC
13	RMC	RUT	SSU
14	ROC	SBU	UVA
15	RPI	STV	VT
16	SKD	UPN	WM
17	SYR	VIL	
18	TOR	WAC	
19	UB	WEB	
20			
21			
22			

Current Two Regions		
North	South	
1	AR	AU
2	BUC	CNU
3	CLG	CUA
4	COL	DEL
5	COR	DRX
6	FRD	GTN
7	GAN	GWU
8	HMT	HU
9	HWS	IUP
10	KP	KNU
11	NYM	LOY
12	OTW	MBC
13	PRN	MD
14	QU	MON
15	RIT	NA
16	RMC	OCN
17	ROC	ODU
18	RPI	PIT
19	RUT	PSU
20	SBU	SJC
21	SKD	SMC
22	STV	SSU
23	SYR	UVA
24	TOR	VIL
25	UB	VT
26	UPN	WAC
27	WEB	WM
28		

Appendix F

Sample MAISA Schedule Selection Form

Sample MAISA Selection Sheet

Team Representative		Position with Team	
Pick	SELECTED MAISA EVENTS	Pick	ALL-OUT-OF-CONFERENCE INTERCONS
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	
11		11	
12		12	
13		13	
14		14	
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	
22		22	
23		23	
24		24	
25		25	
26		26	
27		27	
28		28	
29		29	
30		30	
31		31	
32		32	
33		33	
34		34	
35		35	
36		36	
37		37	
38		38	
39		39	

Team

?

Rank

40	
41	
42	
43	
44	
45	
46	

Region

???

Team E-mail Address

Click on the desired event, "cut & paste" to the selection column in order. Or, simply "click & drag."

In the All.No. column place the lowest alternate position you will accept. If empty, we assume none.

Mark the Regional Qualifiers in your region you wish to attend above with a "Y" in the box to the right. You will automatically be given berths in your selected Regional Qualifiers without being charged with a pick. Admission to another region's qualifier will only be permitted after the 3rd Draft and when space is available. All qualifiers are shown in purple. Provisional events are not selected through the Draft. The appropriate host must be contacted for these.

Pick	SELECTED WOMEN'S EVENTS	All.No.	Region
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Admission to a qualifier will not count as a pick. You will be added with your request made below. Admission to a fall qualifier, other than your own may only be requested after the 3rd Draft.

Your Regional Qualifiers

NOTE: This selection sheet must be filled out and returned via e-mail to the Scheduler by December 4th. It will only be used in the Draft in the event that your team is not represented or you have run over your allotted time to make your selection. Then the next unclaimed event on your sheet will be assigned to you. However, your completed Selection Sheet will serve you as a reminder of your priorities.

NEISA INTERCONS TEAMS ONLY	REGIONAL MAISA EVENTS	MAISA INTERCONFERENCE & NON-REGIONAL EVENTS
<p style="text-align: center;">SPRING</p> <p>S06-3 Wood Trophy</p> <p>S07-1 Southern N.E. T. R.</p> <p>S08-1 Fris T.R.</p> <p>S08-2 NE-MA Two Conf T.R.</p> <p>S09-2 Macchiando T.R.</p> <p>S09-3 Barque Eagle TR</p> <p>S11-1 Thompson Trophy</p> <p>S12-1 Boston Dinghy Cup</p> <p>S12-2 George E. Morris Trophy</p> <p style="text-align: center;">FALL</p> <p>F02-1 Anderson Trophy</p> <p>F03-2 Hatch Brown</p> <p>F03-3 Sacred Heart Invite.</p> <p>F04-1 Head Trophy</p> <p>F05-1 Denmark Trophy</p> <p>F06-1 Moody Trophy</p> <p>F07-1 Capt. Hurd Bowl</p> <p>F08-1 Hoyt Trophy</p> <p>F10-4 Hap Moore Team Race</p> <p style="text-align: center;">OTHER OUT OF CONFERENCE INTERCONS</p> <p style="text-align: center;">SPRING</p> <p>S01-1 Harris Kempner</p> <p>S03-1 C of C Spring Intercon.</p> <p>S03-3 Nelson Rofsch</p> <p>S04-1 Old South Regatta</p> <p>S04-2 McLure Team Race</p> <p>S04-3 Mendelblatt Team Race</p> <p>S05-1 Bob Bavier Team Race</p> <p>S06-1 Harbor Cup</p> <p>S06-2 Eckerd Interconference</p> <p>S09-4 St. Francis Invite.</p> <p>S10-2 OSU Invite</p> <p>S11-3 Raiter Cup</p> <p style="text-align: center;">FALL</p>	<p style="text-align: center;">SOUTH - SPRING</p> <p>S05-3 ODU Spring Open</p> <p>S07-5 W&M Spring Open</p> <p>S07-6 CJ's Team Race @ CNU</p> <p>S12-7 Arrigan Memorial</p> <p>S13-2 SSU Spring Open</p> <p>S14-2 Pinkerton Memorial</p> <p style="text-align: center;">SOUTH - FALL</p> <p>F01-2 Teach Mem. @ HU</p> <p>F02-6 Riley Cup @ ODU</p> <p>F04-9 Colony Cup at W&M</p> <p>F06-5 The Tom Curtis @ GTN</p> <p>F07-6 Jefferson Cup @ UVA</p> <p>F12-3 Webb Open @ CNU</p> <p style="text-align: center;">CENTRAL - SPRING</p> <p>S09-7 Nitany Lion (clubs only)</p> <p>S10-4 OCN Spring Open</p> <p>S12-6 Delaware Spring Open</p> <p>S14-1 Drexel Open (Clubs only)</p> <p style="text-align: center;">CENTRAL - FALL</p> <p>F05-7 Philly Fleet Race @ UPN</p> <p>F06-6 McCurdy Memorial</p> <p>F07-5 Cent. Fall Open @ WAC</p> <p>F08-8 Nitany Lion (clubs only)</p> <p style="text-align: center;">NORTH - SPRING</p> <p>S12-4 GNYD Regatta @ FRD</p> <p>S13-3 Army Spring Fleet Race</p> <p>S15-1 Engineer's Cup @ WEB</p> <p style="text-align: center;">NORTH - FALL</p> <p>F02-7 Cornell Fall Open</p> <p>F03-8 NY Maritime Fall Open</p> <p>F04-8 Cobo Memorial @ WEB</p> <p>F06-6 CAN/AM Cup</p> <p>F08-8 Colgate Fall Open</p>	<p style="text-align: center;">SPRING</p> <p>S04-4 Pirate T.R. at HU</p> <p>S05-2 Tom Noble Team Race</p> <p>S05-4 GW Team Race</p> <p>S06-5 SMC T. R. Intersect.</p> <p>S06-6 John Jackson T.R.</p> <p>S07-3 Graham Hall T.R.</p> <p>S07-4 Washington College TR</p> <p>S08-3 Szambecki Team Race</p> <p>S08-4 Admiral Moore Team Race</p> <p>S08-5 MAISA/SAISA Team Race</p> <p>S08-5 Team Race Challenge</p> <p>S09-5 Owen Trophy</p> <p>S11-4 NAVY Spring</p> <p>S12-3 Admiral's Cup</p> <p style="text-align: center;">FALL</p> <p>F01-1 Shop Elms. Resume</p> <p>F03-4 Nevins Trophy</p> <p>F04-3 SMC Intersectional</p> <p>F05-4 Jesuit Open Interconference</p> <p>F06-3 David Lee Arnoff Trophy</p> <p>F07-3 Truxton Umsted @ Navy</p> <p>F08-7 KP Dinghy Open</p> <p style="text-align: center;">WOMEN'S EVENTS</p> <p style="text-align: center;">SPRING</p> <p>S03-2 USF Women's Intersect.</p> <p>S04-1 Charleston Women's</p> <p>S06-4 Navy Women's Intersect.</p> <p>S07-2 SMC Women's Intersect.</p> <p>S09-1 Women's Dellenbaugh</p> <p>S09-6 CNU Women's</p> <p>S10-1 Emily Wick Trophy</p> <p>S11-3 Presidents Trophy Wmn's</p> <p>S12-5 MAISA Wmn's Spr.Ding.</p> <p style="text-align: center;">FALL</p> <p>F03-1 Stu Nelson (Women's)</p>

Appendix G

MAISA Hosting Rotations

12/6/14		MAISA Event Rotation Schedule 2015-2025										
SPRING	Boats/Min.	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
America's Trophy	18	ODU	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR	SMC
MAISA Women's	18	SMC	HWS	NA	KP	ODU	NYM	COR	SMC	HWS	NA	KP
Prosser Trophy	18	KP	ODU	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR
Leroy Grant	18	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR	SMC	HWS
Owen Trophy	16	Yale*	COR*	NEISA	KP	NEISA	COR	NEISA	KP	NEISA	COR	NEISA
South Spring	18	HU	Awarded to the highest ranking South Team with 18 boats not in the America									
North Spring	18	Cor	Awarded to the highest ranking North Team with 18 boats not in the America									
Fall	Boats/Min.	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
MAISA Loops	10	KP	KP	KP	KP	KP	KP	KP	KP	KP	KP	KP
Laser North	20	KP	KP	KP	KP	KP	KP	KP	KP	KP	KP	KP
Laser South	20	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
MAISA Laser	20	KP	NA	KP	NA	KP	NA	KP	NA	KP	NA	KP
Van Dyne	18	KP	NA	KP	NA	KP	NA	KP	NA	KP	NA	KP
Faye Bennett	18	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
South Fall Qual	18	HU	GTN	ODU	SMC	HU	GTM	ODU	SMC	HU	GTN	ODU
Central Fall Qual	18	OCN	MON	WAC	OCN	MON	WAC	OCN	MON	WAC	OCN	MON
North Fall Qual	18	COR	HWS	COR	HWS	COR	HWS	COR	HWS	COR	HWS	COR
Luce	18	ODU	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR	SMC
MAISA Fall Women's	18	SMC*	ODU	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR
War Memorial	18	COR	SMC	HWS	NA	KP	ODU	NYM	COR	SMC	HWS	NA
Club Champs	18											
ACC Dinghy	18	ODU	NEISA	NYM	NEISA	COR	SAISA	NEISA	SMC	NEISA	HWS	NEISA
ACC Women's	18	SMC	NEISA	HWS	SAISA	NA	NEISA	KP	NEISA	ODU	SAISA	NYM
ACT	16	NEISA	NA	NEISA	KP	NEISA	ODU	NEISA	NYM	NEISA	COR	NEISA
Basic Rotation for Majors	NA	KP	ODU	NYM	COR	SMC	HWS	NA	KP	ODU	NYM	COR
	Boats/Min.	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025

*One time adjustment

Appendix H

MAISA Draft Order Matrix

MAISA Women's Order of Draft u.d. 11.8.14

Team	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th
#1	1	7	14	22	31	42	55	70	88	109	133	160	190	223
#2	2	8	15	23	32	43	56	71	89	110	134	161	191	224
#3	3	9	16	24	33	44	57	72	90	111	135	162	192	225
#4	4	10	17	25	34	45	58	73	91	112	136	163	193	226
#5	5	11	18	26	35	46	59	74	92	113	137	164	194	227
#6	6	12	19	27	36	47	60	75	93	114	138	165	195	228
#7		13	20	28	37	48	61	76	94	115	139	166	196	229
#8			21	29	38	49	62	77	95	116	140	167	197	230
#9				30	39	50	63	78	96	117	141	168	198	231
#10					40	51	64	79	97	118	142	169	199	232
#11					41	52	65	80	98	119	143	170	200	233
#12						53	66	81	99	120	144	171	201	234
#13						54	67	82	100	121	145	172	202	235
#14							68	83	101	122	146	173	203	236
#15							69	84	102	123	147	174	204	237
#16								85	103	124	148	175	205	238
#17								86	104	125	149	176	206	239
#18								87	105	126	150	177	207	240
#19									106	127	151	178	208	241
#20									107	128	152	179	209	242
#21									108	129	153	180	210	243
#22										130	154	181	211	244
#23										131	155	182	212	245
#24										132	156	183	213	246
#25											157	184	214	247
#26											158	185	215	248
#27											159	186	216	249
#28												187	217	250
#29												188	218	251
#30												189	219	252
#31													220	253
#32													221	254
#33													222	255

MAISA COED Order of the Draft u.d. 11.7.14

Team	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th
#1	1	9	18	28	39	52	67	84	104	127	153	182	214	249	287	328	372	419	
#2	2	10	19	29	40	53	68	85	105	128	154	183	215	250	288	329	373	420	
#3	3	11	20	30	41	54	69	86	106	129	155	184	216	251	289	330	374	421	
#4	4	12	21	31	42	55	70	87	107	130	156	185	217	252	290	331	375	422	
#5	5	13	22	32	43	56	71	88	108	131	157	186	218	253	291	332	376	423	
#6	6	14	23	33	44	57	72	89	109	132	158	187	219	254	292	333	377	424	
#7	7	15	24	34	45	58	73	90	110	133	159	188	220	255	293	334	378	425	
#8	8	16	25	35	46	59	74	91	111	134	160	189	221	256	294	335	379	426	
#9	17	26	36	47	60	75	92	112	135	161	190	222	257	295	336	380	428		
#10			27	37	48	61	76	93	113	136	162	191	223	258	296	337	381	429	
#11				38	49	62	77	94	114	137	163	192	224	259	297	338	382	430	
#12					50	63	78	95	115	138	164	193	225	260	298	339	383	432	
#13					51	64	79	96	116	139	165	194	226	261	299	340	384	432	
#14						65	80	97	117	140	166	195	227	262	300	341	385	433	
#15						66	81	98	118	141	167	196	228	263	301	342	386	434	
#16							82	99	119	142	168	197	229	264	302	343	387	435	
#17							83	100	120	143	169	198	230	265	303	344	388	436	
#18								101	121	144	170	199	231	266	304	345	389	437	
#19								102	122	145	171	200	232	267	305	346	390	438	
#20								103	123	146	172	201	233	268	306	347	391	439	
#21									124	147	173	202	234	269	307	348	392	440	
#22									125	148	174	203	235	270	308	349	393	441	
#23									126	149	175	204	236	271	309	350	394	442	
#24									150	176	205	237	272	310	351	395	443		
#25									151	177	206	238	273	311	352	396	444		
#26									152	178	207	239	274	312	353	397	445		
#27										179	208	240	275	313	354	398	446		
#28										180	209	241	276	314	355	399	447		
#29										181	210	242	277	315	356	400	448		
#30											211	243	278	316	357	401	449		
#31												212	244	279	317	358	402	450	
#32												213	245	280	318	359	403	451	
#33												246	281	319	360	404	452		
#34												247	282	320	361	405	453		
#35												248	283	321	362	406	454		
#36													284	322	363	407	455		
#37													285	323	364	408	456		
#38													286	324	365	409	457		
#39														325	366	410	458		
#40															326	367	411	459	

MAISA Out of Conference Order of the Draft u.d. 11.11.14

Team	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	19th
#1	1	9	18	28	39	52	67	84	104	127	153	182	214	249	287	328	372	419	
#2	2	10	19	29	40	53	68	85	105	128	154	183	215	250	288	329	373	420	
#3	3	11	20	30	41	54	69	86	106	129	155	184	216	251	289	330	374	421	
#4	4	12	21	31	42	55	70	87	107	130	156	185	217	252	290	331	375	422	
#5	5	13	22	32	43	56	71	88	108	131	157	186	218	253	291	332	376	423	
#6	6	14	23	33	44	57	72	89	109	132	158	187	219	254	292	333	377	424	
#7	7	15	24	34	45	58	73	95	110	133	159	188	220	255	293	334	378	425	
#8	8	16	25	35	46	59	74	91	111	134	160	189	221	256	294	335	379	426	
#9		17	26	36	47	60	75	92	112	135	161	190	222	257	295	336	380	428	

MAISA Out of Conference Order of the Draft u.d. 11.11.14

Team	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th	17th	18th	
#1	1	9	18	28	39	52	67	84	104	127	153	182	214	249	287	328	372	419	
#2	2	10	19	29	40	53	68	85	105	128	154	183	215	250	288	329	373	420	
#3	3	11	20	30	41	54	69	86	106	129	155	184	216	251	289	330	374	421	
#4	4	12	21	31	42	55	70	87	107	130	156	185	217	252	290	331	375	422	
#5	5	13	22	32	43	56	71	88	108	131	157	186	218	253	291	332	376	423	
#6	6	14	23	33	44	57	72	89	109	132	158	187	219	254	292	333	377	424	
#7	7	15	24	34	45	58	73	90	110	133	159	188	220	255	293	334	378	425	
#8	8	16	25	35	46	59	74	91	111	134	160	189	221	256	294	335	379	426	
#9		17	26	36	47	60	75	92	112	135	161	190	222	257	295	336	380	428	
#10			27	37	48	61	76	93	113	136	162	191	223	258	296	337	381	429	
#11				38	49	62	77	94	114	137	163	192	224	259	297	338	382	430	
#12					50	63	78	95	115	138	164	193	225	260	298	339	383	432	
#13					51	64	79	96	116	139	165	194	226	261	299	340	384	432	
#14						65	80	97	117	140	166	195	227	262	300	341	385	433	
#15						66	81	98	118	141	167	196	228	263	301	342	386	434	
#16							82	99	119	142	168	197	229	264	302	343	387	435	
#17							83	100	120	143	169	198	230	265	303	344	388	436	
#18								101	121	144	170	199	231	266	304	345	389	437	
#19								102	122	145	171	200	232	267	305	346	390	438	
#20								103	123	146	172	201	233	268	306	347	391	439	
#21									124	147	173	202	234	269	307	348	392	440	
#22									125	148	174	203	235	270	308	349	393	441	
#23									126	149	175	204	236	271	309	350	394	442	
#24									150	176	205	237	272	310	351	395	443		
#25									151	177	206	238	273	311	352	396	444		
#26									152	178	207	239	274	312	353	397	445		
#27									179	208	240	275	313	354	398	446			
#28									180	209	241	276	314	355	399	447			
#29									181	210	242	277	315	356	400	448			
#30										211	243	278	316	357	401	449			
#31										212	244	279	317	358	402	450			
#32										213	245	280	318	359	403	451			
#33											246	281	319	360	404	452			
#34												247	282	320	361	405	453		
#35												248	283	321	362	406	454		
#36													284	322	363	407	455		
#37														285	323	364	408	456	
#38														286	324	365	409	457	
#39															325	366	410	458	
#40																326	367	411	459

The Formula:

The first round consists of the 1st through the 8th place teams.

Each of the next three rounds extends one place deeper.

The next three rounds extend two places deeper.

Subsequent rounds each extend three places deeper until the last

place team is reached and each round there after extends to the

last place team.

Appendix I

MAISA Fair Sailing Conditions

All host schools shall endeavor to run races in fair sailing conditions. If the conditions degrade, the decision to continue to race or start a race will be at the sole discretion of the Regatta Chair. The Regatta Chair may elect to confer with the Chief Judge or PRO in determining if the conditions are fair. If racing is postponed, an attempt to communicate the reason and decision not to race should be communicated to all competitors. Fundamentally, all competitors must however understand that they participate in a race entirely at their own risk under RRS Rule 4, Decision to Race. RRS Rule states that "The responsibility for a boat's decision to participate in a race or to continue racing is hers alone."

The Regatta Chair should consider the following in determining if the sailing conditions are fair.

1. A race should not be started unless the Regatta Chair is satisfied that the wind strength in the starting area, and to the best of their belief on the rest of the race course, is in excess of an average of three knots (3.45mph) for a reasonable period before the start as measured using an anemometer and while not moving over the bottom or anchored.
2. High Wind Conditions: If the wind strength in the starting area, using an anemometer and while not moving over the bottom or anchored, and to the best of their belief on the rest of the race course, is in excess twenty-five knots (28.77 mph), the Regatta Chair shall consider a postponement.
3. Actual or Threatening Thunder Storms: If lightning or thunder is seen or heard in the race area, boats shall return to shore and remain ashore until the race area has been clear of thunder and lightning for at least thirty minutes.
4. General Conditions: The safety of the competitors is always a priority of the race committee. Other reasons to consider a postponement in determining if the conditions are fair, are and not limited to;
 - a) Current: If adverse current prevents the normal and fair progress forward of the fleet.
 - b) Sea State: If the sea state makes steering difficult and/ or increases the possibility of swamping or capsizing.
 - c) Extreme Weather Conditions:
 - i. Extreme low temperatures or wind-chill.
 - ii. Heavy precipitation which affects visibility.
 - d) Commercial or other pleasure boat traffic in the race area.
 - e) The number of safety boats, and the experience of the safety boat operators.
 - f) The general experience of the competing sailors.